



MINUTES OF A MEETING OF THE ENVIRONMENT AND TRANSPORT COMMITTEE

LG1, SALISBURY GARDENS

10:00AM

3 MARCH 2026

Members present:-

Councillors: Mark Jefferies (Chair), Steve Cooper, Steve Milford, Ian Bond & Karl Hunter

Joint Clerks: Alison Killick & Morgan Williams

MINUTE SUBJECT

01/26 PUBLIC FORUM

There were no members of the public present.

02/26 APOLOGIES FOR ABSENCE

There were no apologies for absence.

03/26 DECLARATIONS OF INTEREST

Cllr Mark Jefferies declared an interest in Item 4) Hire of Ventnor Park.

04/26 MINUTES OF THE PREVIOUS MEETING – 2 DECEMBER 2025

The Minutes of the meeting of 2 December 2025 - having been previously circulated - were taken as read.

It was unanimously resolved to:

Accept the minutes of the Environment and Transport Committee meeting of 2 December 2025.

05/26 HIRE OF VENTNOR PARK

Clerk Morgan Williams introduced this agenda item.

As per tabled report, the Carnival Committee seek permission from Ventnor Town Council to hire Ventnor Park for a Community Fair on Saturday 8 August.

It was unanimously resolved to:

Agree to the Carnival's request to hire Ventnor Park from 4pm onwards on Friday 7 August to 7pm on Saturday 8 August 2026 for a Community Fair.

06/26 No:31 Bus

Cllr Steve Milford introduced this agenda item.

As per tabled report, the No:31 Bus Working Group discussed the current operation of the service.

Detail was provided regarding the upcoming contractor's increase in costs, the current running days, current grant funding and subsequent option of applying for new grant funding.

It was unanimously resolved to:

- approve the renewal of the service contract with the current contractor, noting the 5% increase in costs from 1 April 2026.
- agree to switch the service from Saturdays to Thursdays as from 1 July 2026
- confirm with the operator their acceptance of the fare of £3.
- delegate to the Clerk/officers the application of a new grant from 1 July 2026 to continue with the additional running day and its associated costs covering the financial years: 2026-27, 2027-28 and 2028-29.

07/26 FREE PARKING REQUESTS

At its last meeting, the Environment & Transport committee agreed that officers would draft a decision matrix allowing for free parking requests to be delegated to them, thereby saving time in the decision-making process.

As per tabled report for this meeting - by answering a series of questions – the requestee must reach a minimum score to be granted the request.

It was unanimously resolved to:

Adopt this simplified procedure

Include within the Scheme of Delegations as per decision matrix criteria.

08/26 DATE OF NEXT MEETING

The committee agreed to meet again at 10am on 26 May 2026.

The meeting closed at 10:40am

SIGNED BY THE CHAIR

DATE
