



FREE PARKING REQUESTS

ENVIRONMENT & TRANSPORT COMMITTEE MEETING PAPER C

2 DECEMBER 2025

The purpose of this Report is to suggest the development of a policy to deal with requests for Free Parking in the four car parks that VTC manage.

No. DETAILS

1) BACKGROUND

- a) Ventnor Town Council manages 4 car parks under a lease from the Isle of Wight Council
 - b) Requests for free parking are made by various community groups, businesses etc. throughout the year to support events in town.
 - c) The Terms of Reference for the Environment & Transport Committee states that part of the role of the Committee is *"To lead on local transport matters including management of the council's own car parks"*
 - d) Requests for free parking have typically gone to meetings of the Full Council, as it is deemed that the decision is a financial consideration rather than a day-to-day management consideration.
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2) GOING FORWARD

- a) With meetings of the Full Council being less frequent than in previous years, it may make sense for the Environment & Transport Committee to draft a policy for dealing with such requests, to be taken to a meeting of the Full Council for adoption.
 - b) A policy would mean that officers could ensure that the request meets the relevant criteria as set out, and make a delegated decision without the need to make the requester wait for a Full Council meeting for a decision.
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3) RECOMMENDATION

Members are recommended to:

Consider drafting a policy to deal with free parking requests in a simpler, less time-consuming manner than the current arrangement.
