



MINUTES OF THE POLICY AND RESOURCES COMMITTEE

LG1 ROOM, SALISBURY GARDENS

4PM

20 NOVEMBER 2025

Members present:-

Councillors: Steve Cooper (Chair), Steve Milford, Ian Bond, Ernie Polak-Harvey & John Watkins.

Clerks: Morgan Williams & Alison Killick

MINUTE SUBJECT

101/25 PUBLIC FORUM

There were two members of public present at the meeting.

Teresa Preston raised the subject of support for the Carnival. She welcomed the suggestion of a Partnership Agreement as a productive way forward, and provided members present with a list of requests for inclusion in such an Agreement.

An emergency financial “buffer” was mentioned in case Carnival do not have the funds for their summer and Christmas events in Ventnor.

Mark Jefferies asked about agenda item 5) Committee Terms of Reference.

102/25 APOLOGIES FOR ABSENCE

There were no apologies for absence received

103/25 DECLARATIONS OF INTEREST

There were no Declarations of Interests received at this time.

104/25 MINUTES OF THE MEETING HELD ON 30 OCTOBER 2025

The Minutes of the Policy and Resources Committee meeting of 30 October 2025, having been previously circulated to Members were taken as read.

It was unanimously resolved to:

Accept the minutes of the Policy and Resources Committee meeting of 30 October 2025

105/25 STAFF TRAINING

This agenda item asks the Policy and Resources Committee to consider an additional budget line in 2026/27 budget for staff training requirements. In previous years there hasn't been a dedicated line for Staff Training within the budget.

Chair Steve Cooper is fully supportive of this. Being a member council of IWALC, Ventnor Town Council should consider training opportunities provided by them as much as possible.

Cllr Ian Bond said that this would be a sensible addition to the budget.

Cllr Ernie Polak-Harvey is very supportive, particularly with the roles of Joint Acting Clerks currently in place.

It was unanimously resolved to:

Include an amount to be agreed for staff training in 2026/27 budget.

106/25 COMMITTEE TERMS OF REFERENCE AMENDMENTS

Changes to the Policy & Resources Committee Terms of Reference were provided in a separate report.

It was unanimously resolved to:

- Accept the changes to the Terms of Reference
- Recommend the amendments to Full Council for formal adoption.

107/25 VENTNOR TOWN COUNCIL & VENTNOR CARNIVAL – PARTNERSHIP AGREEMENT

Chair Steve Cooper introduced this agenda item. Carnival is a premier event in Ventnor, boosting our local economy especially throughout the summer season.

A clear and concise Partnership Agreement between Ventnor Town Council and the Carnival should be considered, to ensure that both parties feel comfortable with the amount of support given and know what is required of them.

Cllr Ernie Polak-Harvey enquired about Support-in-Kind rather than financial support.

Chair Steve Cooper confirmed that an agreement would incorporate both.

It was unanimously resolved to:

- ask the Clerks to draft the agreement
- Clerk Morgan Williams suggested to the committee that a final agreement can be ready in April 2026, with a draft agreement in bullet point form being available to this committee at its next meeting.
- draft agreement to be formally agreed at a full Council meeting.

108/25 EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the following items:

- Ventnor Town Council – Protocol
- Sickness Absence Policy
- Staff update

It was resolved under the Public Bodies Admissions to Meetings (1960) Act:

to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature

109/25 DATE OF NEXT MEETING

The next meeting will be held on 22 January 2026 at 10:00am.

The meeting closed at 5:00pm

SIGNED BY THE CHAIR

DATE
