



COMMUNITY ORCHARD WORKING GROUP

Terms of Reference for Ventnor Community Orchard Working Group

Purpose

To oversee the maintenance and ongoing matters at Ventnor Community Orchard.

Membership

a) The members shall comprise up to 3 councillors and relevant Ventnor Town Council Officers in addition to the Town Clerk.

b) The members may invite other individuals (including those not on Ventnor Town Council) to attend a meeting where relevant in an advisory role.

Governance

a) The Working Group shall report to the Environment and Transport Committee.

b) In the spirit of transparency, agendas and notes of the meetings shall be published on the Ventnor Town Council website.

c) The Working Group does not have authority to make decisions which are not budgeted for but may refer financial requests to its governing committee for consideration which, if the committee recommends, can be referred to the Town Council for decision.

Frequency of Meetings

The Working Group shall determine the frequency of meetings.

Duration of Working Group

The Working Group shall operate for the duration of the project with annual reviews.
