



31 BUS WORKING GROUP

Terms of Reference for Ventnor 31 Bus Working Group

Purpose

To oversee the drafting and preparation for tendering of a new contract for the No.31 Bus in time for the new contract to commence of 1st July 2026.

Membership

a) The members shall comprise up to 3 councillors and relevant Ventnor Town Council Officers in addition to the Town Clerk.

b) The members may invite other individuals (including those not on Ventnor Town Council) to attend a meeting where relevant in an advisory role.

Governance

a) The Working Group shall report to the Environment and Transport Committee.

b) In the spirit of transparency, agendas and notes of the meetings shall be published on the Ventnor Town Council website.

c) The Working Group does not have authority to make any financial decisions, as the focus is on development of a service in the next budget year, the funding for which will need to be approved by the Full Council.

Frequency of Meetings

The Working Group shall determine the frequency of meetings.

Duration of Working Group

The Working Group shall operate for the duration of the project.
