



# MINUTES OF THE POLICY AND RESOURCES COMMITTEE

LG1, SALISBURY GARDENS

10AM

1 OCTOBER 2025

Members present:-

Councillors: Steve Cooper (Chair), Steve Milford & John Watkins

Officers: Morgan Williams

Assistant Town Clerk: Alison Killick

**DRAFT**

## MINUTE SUBJECT

### 82/25 PUBLIC FORUM

There were no members of the public present.

### 83/25 APOLOGIES FOR ABSENCE

There were no apologies for absence received

### 84/25 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

### 85/25 MINUTES OF THE MEETING HELD ON 6 AUGUST 2025

The Minutes of the Policy and Resources Committee meeting of 6 August 2025, having been previously circulated to Members were taken as read.

#### **It was unanimously resolved to:**

Accept the minutes of the Policy and Resources Committee meeting of 6 August 2025 subject to an amendment of the Declarations of Interest Section, noting the Cllr Watkins is not a Trustee of Baby Box as was originally recorded.

### 86/25 BUDGET & FINANCIAL PLANNING CYCLE 2026/27

The Town Council is required to approve a budget and therefore calculate a required precept for the upcoming financial year. The Isle of Wight Council generally requests formal confirmation of the precept in mid-February, and the Town Council have historically approved a budget at its February meeting.

Members are asked to consider a timeline for approving the Budget for 2026/27.

#### **It was unanimously agreed that:**

- the Policy & Resources Committee supports the proposed schedule of meetings, with specific dates to be agreed by the full Council meeting in October.
- agree to conduct a review of this process in March 2026 to consider how the process for 2027/28 might operate.

### 87/25 COMMITTEE TERMS OF REFERENCE AMENDMENTS

Members are asked to consider adjusting the Terms of Reference to better reflect the current and future operational parameters of the Committees under the new system established in May 2024.

Chair Steve Cooper has been in discussions with a couple of councillors who have strong views that Committee Terms of Reference remain unchanged.

Cllr Milford raised the matter of quoracy, suggesting that it remains at three Members.

Cllrs Watkins and Cooper suggested that committees could comprise more than five members – with the current Terms of Reference being “five members”.

If the Chair is absent, it is up to the committee at the time of the meeting to appoint a deputy/vice chair to stand in.

The general consensus is to continue as is.

#### **It was unanimously agreed that:**

- the Policy & Resources Committee agree that Committee Terms of Reference remain unchanged.

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**88/25      EXCLUSION OF PUBLIC AND PRESS**

In view of the confidential nature of the following items:

- Interim arrangements
- Staff update

**It was resolved under the Public Bodies Admissions to Meetings (1960) Act:** to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.

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**89/25      DATE OF NEXT MEETING**

Thursday 20 November – time to be confirmed.

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The meeting closed at 11:00am

SIGNED BY THE CHAIR

DATE

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