



FIRST AID TRAINING REPORT

**BUSINESS AND COMMUNITY
COMMITTEE MEETING**

PAPER B

12 NOVEMBER 2025

The purpose of this Report is to provide Members with information regarding the requirements for Well-being Café and Thursday Kitchen to have qualified first aid trained staff/volunteers.

No. DETAILS

1) BACKGROUND

- a) Currently there is one member of the volunteer team at Thursday Kitchen with adequate First Aid training. This person is undergoing medical treatment and is not currently able to commit to be present at every session.
- b) The Co-ordinator of Well-being Café needs to renew her Emergency First Aid certificate.
- c) First Aid trained staff and volunteers are vital to ensure the safe running of community projects in town.
- d) The cost of training using a previously used provider - Ambulance Training and Community Response Services ATCoRS):
 - RQF Level 3 Award in Emergency First Aid at Work (6 hours minimum) valid for 3 years
£90.00 per person
 - RQF Level 3 Award in First Aid at Work (18 Hours minimum) valid for 3 years
£220.00 per person

2) RECOMMENDATION

Members are recommended to:

Approve the expenditure from the Community Development budget line for one volunteer from Thursday Kitchen and one member of VTC staff to complete First Aid Training.