



MINUTES OF THE POLICY AND RESOURCES COMMITTEE

GREEN ROOM, SALISBURY GARDENS

9AM

1 JULY 2025

Members present:-

Councillors: Steve Cooper (Chair); Steve Milford; John Watkins; Steph Toogood

Clerk: Katherine Burden

Officers: Morgan Williams

MINUTE **SUBJECT** **DRAFT**

59/25 **PUBLIC FORUM**

There were no members of the public present.

60/25 **APOLOGIES FOR ABSENCE**

There was an apology received for Cllr Ian Bond. It was agreed that Cllr Steph Toogood would join the meeting as the nominated substitute by the Committee by Town Council.

61/25 **DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

62/25 **MINUTES OF THE MEETING HELD ON 29 MAY 2025**

The Minutes of the Policy and Resources Committee meeting of 29 May 2025, having been previously circulated to Members were taken as read.

It was unanimously resolved to:

Accept the minutes of the Policy and Resources Committee meeting of 29 May 2025.

63/25 **BUDGET MONITOR**

No. 31 income will be boosted at there is some money this year from the grant. It was noted that an application for a new grant would be discussed at the Environment and Transport Committee.

It was noted that the Sustainability, Biodiversity and Community Orchard budget had not been spent at the time of the monitor being produced. There had been money spent since on purchasing water jackets and a watering schedule.

There is some interest in the vacant rooms in Salisbury Gardens. The rooms are advertised by Gully Howard, in the local press and on social media. The rents were reviewed and were increased.

Ventnor Park grounds maintenance is invoiced annually.

There could be an overspend due to staff absence.

It was agreed to:

Note the Budget Monitor report.

64/25 **SUPPORT -IN-KIND POLICY**

There was some discussion about the type of support-in-kind to be provided with consideration to be given to staff time, printing, photocopying and promotion. The possibility of a grants policy was discussed.

It was agreed to:

a) Identify projects and events to receive support-in-kind and record staff time.

b) Instruct the Business and Community Committee to draft the Policy and include appendix on small grants. The draft is to be taken to the Policy and Resources Committee to review and scrutinise.

65/25 TOILET CLEANING ARRANGEMENTS FOR BONIFACE FIELDS

A representation had been made by Cllr Ian Bond that this matter could not be legally decided by the Policy and Resources Committee as the management of toilets falls under the Terms of Reference for the Buildings Maintenance Committee. However, this matter also affects Resourcing and Finance which is the remit of the Policy and Resources Committee. The paper would need to be deferred until August if it is to be discussed by the Buildings Maintenance Committee.

It was agreed to:

Instruct officers to liaise with Ventnor Allotments Association about the cleaning arrangements for the VAA toilets with a view to asking VAA to take on the cleaning with materials/sundries provided by Ventnor Town Council. The outcome is to be discussed at the Buildings Maintenance Committee.

66/25 EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the following items:
Staff

It was resolved under the Public Bodies Admissions to Meetings (1960) Act: to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.

The meeting closed at 10.04am

SIGNED BY THE CHAIR

DATE
