TOWN COUNCIL MEETING

REPORT 19/25

9 JUNE 2025

The purpose of this Report is to provide Members with information regarding the end of March balances and payments made during April and May 2025.

No. DETAIL

I) BALANCES

- a) At 31 March 2025 the balance of the Town Council's bank accounts was £543,529.24.
- b) The Reconciliation of the Town Council's Bank Accounts to 31 May 2025 has been completed.

2) PAYMENTS

- a) The list of payments made during April and May totalled £120,587 of which £7,782 was attributable to the Salisbury Gardens' account.
- b) The full list of payments in these months is attached to this report for Members' information.

3) RECEIPTS

Receipts during April and May totalled £645,392 of which £15,782 was in respect of Salisbury Gardens rents.

Included in the above figure is the precept payment of £599,033, which entered VTC's bank account on 7^{th} April.

4) BUDGET MONITOR & VARIANCES FROM BUDGET

A list of payments and receipts against budget heads for the period 1 April 2025 to 31 May 2025 is attached to this report for Members' information. Note that the reported spend is based on the cash book. At the end of the year, our accounts are converted into income and expenditure as is required for a council of our size.

Though there is no budgeted for "Miscellaneous" expenditure, three payments totalling £151 have been allocated to this. These payments include venue hire for the Annual Town & Annual Town Council Meeting, fees for advertising of a job vacancy, and a withdrawal to top up the Petty Cash float.

Income from the Car Parks appears to be below budget. The is because payments by card and via PayByPhone are collected by the Isle of Wight Council, and deducted from our annual rent payments. At the time of writing this report, we do not yet have the IWC's figures for May, but April's income would boost the reported cash book figure by circa £2,000 so we would seem well on track to meet the budgeted income figure — especially considering the seasonality of car park income.

Small grants income of £4,376 is greater than anticipated, thanks to the successful applications of our Business and Voluntary Sector Officer. The grants will be distributed in accordance with the guidelines set by the grant-givers, so expenditure will be noted in future months accordingly. These grants do not form part of precept-related income or expenditure.

Also to note the significant income from HMRC of £14,340. This relates to the period ending 31 March 2025, but entered the cash book during this financial year.

5) RECOMMENDATION

Members are recommended to: accept the Finance Report.

Finance Report Agenda item 4



Grand Total

745,895

118,175

116,625

1,550 -

614

151,863

26,142

41,850

15,708

2,386

	O.				Payments					Receipts		
			Bu	dget		ual	Yearend	Bu	dget	Act	ual	Yearend
			Full year		Year to date	Variance	varience	Full year	Year to date	Year to date	Variance	Varience
	1	Leadership & Administrative Salaries	166,347	27,725	27,812	- 88	-					
	2	Cleaning, Maintenance, Paddling Pool, Beach Safety sals	135,598	22,600	22,562	38	-					
Committee	3	Youth, Business & Community Salaries	101,586	16,931	17,167	- 236	_					
	4	[Not used]	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.,	-	-	-					
	5	Affiliation fees	1,250	1,250	1,230	20	20					
5		Insurance	12,407	12,407	12,291	116	116					
	7	Communications	1,310	218	600	- 382	_					
	8	Audit	1,680	-	-	-	-					
		Bank charges/Interest	800	133	87	46	_	4,000	667	903	236	-
		Legal	1,000	-	-	_	-					
ı		Election costs	5,500	-	-	-	-					
,		PWLB - Central Car Park Toilets	7,560	-	-	-	-					
ı			9,507	-	-	-	-					
ı		PWLB - Tennis Club	1,911	-	-	-	-	1,911	-			
		TOTAL	446,455	81,264	81,749	- 486	136	5,911	667	903	236	-
	15	Metrological honorarium	600	-	-	-	-					
		Spring Hill Gardens	2,250	375	85	290	-					
		Floral Ventnor	2,205	368	-	368	-					
ı		Sea Breeze Playground	840	-	-	-	-					
	19	Grounds Maintenance	34,125	5,688	5,479	208	-					
1	20	Benches	1,650	275	215	60	-	3,000	1,500	1,500	-	
ı	21	Beach Cleaning	200	67	_	67	-	1,730	1,730	1,730	-	
ı	22	Car Parks	31,850	2,034	1,924	110	-	44,250	7,375	2,171	- 5,204	
ı	23	No. 31 Bus	26,520	4,420	4,420	_	_	17,700	575	696	121	
ı	24	Sustainability, Biodiversity & Community Orchard	3,000	500	-	500	-					
ı	25	Boniface Fields	7,500	1,250	1,300	- 50	_	4,500	3,250	2,925	- 325	
ı		Ventnor Park	36,000	417	1,504	- 1,087	-	3,000	-	-	-	-
ı		TOTAL	146,740	15,392	14,926	466	-	74,180	14,430	9,022	- 5,408	-
	27	Meeting Room Rent	1,200	200	200	-	-					
ı		Putting Green	2,250	375	-	375	-	3,500	-	-	-	_
ı	29	Ventnor Library	25,600	-	-	-	-					
ı	30	Warmer Ventnor	2,730	455	-	455	-					
ı	31	Community Development	2,600	433	82	351	-			-	-	-
ı	32	Business & Voluntary	500	83	-	83	-					
ı	33	Youth Service	2,250	375	788	- 413	- 500			-	-	
	34	Wellbeing Café	1,950	325	577	- 252	-			-	-	-
	35	Small Grants	2,000	-	-	-	-	2,000	-	4,376	4,376	2,3
		TOTAL	41,080	2,247	1,648	599	- 500	5,500	-	4,376	4,376	2,3
	36	Stationery	1,350	225	84	141	-					
ı	37	Equipment	1,250	500	585	- 85	- 250					
		Photocopying	2,850	1,352	1,052	299	-					
	39	Telecoms	6,975	2,418	2,550	- 133	-					
			350	58	-	58	-					
ı	41	Maintenance Sundries	2,000	333	42	292	-					
Ī	42	Van	2,350	554	711	- 157	-					
	43	Office Rent	11,700	1,950	1,950	-	-					
	44	Public Toilets	19,445	3,241	2,274	967	-			-	-	
ı	45	Paddling Pool	1,150	192	675	- 483	-					
1	46	Outfit Gym	1,250	208	-	208	-					
Ì	47	Ventnor Central	9,500	1,583	1,027	557	-			-	-	
1	48	First Aid Hut	1,000	250	486	- 236	-			-	-	
	_	Salisbury Gardens	38,450	6,408	6,716	- 307	-	66,272	11,045	13,152	2,106	
	_	Buildings - capital Repairs	12,000	-	-	-	-		,			
ľ		TOTAL	111,620	19,273	18,151	1,121	- 250	66,272	11,045	13,152	2,106	
		Misc.	-	-	151	- 151	-		-	57	57	
				 					-		14,340	
		HMRC - VAT - Reclaim/Repay	-	-	-	-			-	14,340	14,340 1	
		HMRC - VAT - Reclaim/Repay TOTAL	-	-	- 151	- - 151	-	-	-	14,340	14,340	1



VTC Payments - April 2025

Date	Beneficiary	Purpose	Net	Total
1	Salisbury Gardens	VTC1&2 Rent	975.00	1,170.00
1	Salisbury Gardens	Meeting Room Rent	100.00	120.00
1	Business & Voluntary Sector Officer	Expenses Reimbursement - Law Training	60.00	60.00
1	Square	Card Processing Fee - Parking Permits JBon, Jbow, VRS	7.78	7.78
2	Signpost Express	Car Park tariff overlays x4	30.00	36.00
2	SSE Energy Solutions	Electricity Supply Boniface Fields	194.45	204.17
2	Square	Card Processing Fee - Parking Permits DB,EC,FH,EE & Allotments RS	10.93	10.93
3	Business & Voluntary Sector Officer	Expenses Reimbursement - Wellbeing Café Food	146.94	147.54
3	Signpost Express	Refurbish brass plaque	80.00	96.00
3	Signpost Express	Stainless steel plaque	135.00	162.00
3	EE	Telephone Youth & Comm Dev	21.56	25.87
4	Wight Computers	Support Agreement & Software Package	451.08	541.29
4	Wellbeing Café Co-Ordinator	Expenses Reimbursement - Food	31.77	31.77
4	Ovo Energy	Electricity Supply First Aid Hut	24.00	24.00
/	Moneysoft	Payroll Manager 100	172.00	206.40
8	Square	Card Processing Fee - Parking Permit MM Wellbeing Café Food Reimbursement	2.63	2.63
9	Wellbeing Café Co-Ordinator Policy, Premises & Projects Officer	Expenses Reimbursement Plug for Paddling Pool	39.27 27.12	39.27 32.54
9	Isle of Wight Council	Rental of Land at CCP toilets April - June 2025	737.50	737.50
9	IWALC	Subscription 2025-2026 (NALC subscription included)	1,229.93	1,229.93
_	Wellbeing Café Volunteer	Wellbeing Café Food Reimbursement	25.21	25.21
10	Ventnor Town Council	Petty Cash	16.05	16.05
11	HMRC	Tax & NIC: March 2025	3.037.00	3,037.00
11	Wellbeing Café Volunteer	Wellbeing Café Food Reimbursement	3,037.00	3,037.00
11	Wellbeing Café Co-Ordinator	Wellbeing Café Food Reimbursement	10.10	10.10
15	DVLA	Vehicle Tax Van HW18 KJV	345.00	345.00
16	Business Stream	Water Supply - Ventnor Central	62.89	62.89
17	Loosemarbles Design (SW Chronicle)	Town Clerk's 1/2 page job ad in SW Chronicle	60.00	60.00
17	Various	Salary payments - April 2025	23,130.14	23,130.14
17	NEST	Pension Contributions	1,508.92	1,508.92
18	John O'Conner	Grounds Maintenance	2,781.97	3,338.37
18	Top Mops	No.31 Bus - March 2025	2,210.00	2,210.00
21	HSBC	Bank Charges	42.37	42.37
22	HMRC	Tax & NIC: April 2025	6,836.69	6,836.69
23	Isle of Wight Council	Ventnor Central - Business Rates	443.63	443.63
23	Isle of Wight Council	Market St Car Park - Business Rates	108.67	108.67
23	Isle of Wight Council	Pound Lane Car Park - Business Rates	126.73	126.73
23	Isle of Wight Council	Ground Floor Portacabin - Boniface Fields - Business Rates	109.85	109.85
23	Isle of Wight Council	Dudley Rd Car Park - Business Rates	172.04	172.04
23	Isle of Wight Council	Shore Rd Car Park - Business rates	208.25	208.25
23	Isle of Wight Council	Ground & 1st Floor portacabin - Boniface Fields Business Rates	245.00	245.00
23	Square	Card Processing Fee - Parking Permit JH	2.63	2.63
23	Wellbeing Café Co-Ordinator	Expenses Reimbursement - Food	7.79	7.79
23	Wellbeing Café Volunteer	Wellbeing Café Food Reimbursement	19.92	19.92
24	Signpost Express	Car Park permit overlays x4	16.00	19.20
24	Business Stream	Water Supply - Ventnor Park 5/1/25 to 4/4/25	44.44	44.44
24	EDF	Electricity Supply Ventnor Park 20/6/24 to 6/4/25	1,280.10	1,344.11
24	Assistant Town Clerk	Expenses Reimbursement MTD VAT software licence to 7/5/2026	39.50	47.40
24	British Gas	Electricity Supply CCP Toilets	48.24	50.65
25	Fuel Genie	Fuel for van	37.50	45.00
25	Ricoh	Photocopier Early Termination Charge 31/3/25	1,052.28	1,262.74
25	Lake Cleaning & Catering Supplies Ltd	Cleaning Materials - Public Toilets	64.17	76.99
26	James Hallam	Aviva GPA/Sickness/Business Travel 21/4/25 - 20/4/26	483.99	483.99
27	James Hallam	Aviva Commercial Combined Insurance 21/4/25 to 20/4/26	10,621.53	10,621.53
28	Wellbeing Café Volunteer	Reimbursement Wellbeing Café Food	48.05	48.05
29	SSE Energy Solutions	Electricity Supply Boniface Fields	143.35	150.52
30	WightFibre	Internet Supply Central Car Park Toilets	44.00	52.80
30	Lake Cleaning & Catering Supplies Ltd	Cleaning Materials - Public Toilets	134.08	160.89
30	Wellbeing Café Co-Ordinator	Expenses - food reimbursement	23.02	23.02
30	Wightfibre	Internet Boniface	39.00	46.80
	TOTALS		60,110.77	61,434.71



VTC Payments - May 2025

Size of Wight Courneil					
1 ble of Wight Council Market St Car Park - Esistiness Rates 112.00 112.00 1 ble of Wight Council Pound Floor Portucation - Bonifisce Froids - Beniness Rates 122.00 127.00 1 ble of Wight Council Outself Red Park - Business Rates 175.00 175.00 1 ble of Wight Council Store Rd Car Park - Business Rates 275.00 175.00 1 ble of Wight Council Glove of St In Brow Park Carbin States 270.00 200.00 2 Statistury Council Glove of St In Brow Park Carbin States Rates 275.00 270.00 3 Statistury Cardina Virola Red Park States 175.00 177.00 4 Statistury Cardina Virola Red	Date	Beneficiary	Purpose	Net	Total
1 size of Wight Council	1	Isle of Wight Council	Ventnor Central - Business Rates	439.00	439.00
1 size of Weight Council	1	·			112.00
1 18 of Wight Council Dudley Na Car Park - Business Fates 175.00 175.00 200.00	_				122.00
1 Isla of Wight Councit Shore RG Car Park - Business rates 200.00 200.00 1 Salabbury Gordens VTC182 Rent 975.00 1,200.00 200.00 3 Subsulvy Gordens Meeting Room Rent 1,000.00 1,200.00 2,225.50 2,255.50 1,200.00 2,200.00 2,225.50 1,200.00 2,200.00 2,200.00 2,225.50 2,275.50 1,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,205.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00 2,200.00					
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Salisbury Gardens	1				250.00
8 Staare Card Processing Fee - Parking Permit CD 2.283 2.292 2.252 8 Dev Energy Electricity Supply First Aid Hut 2.202 2.252 9 Over Energy Electricity Supply First Aid Hut 2.400 2.420 7 Policy, Premises and Projects Officer Amazon Reimbursement Stationery 8.32 3.90 9 Business Stream Worth Stream 4.83 4.38 9 Full Williams (Card Food Reimbursement 9.81 9.30 9 Wellbiering Carde Volunteer Wellbiering Carde Volunteer Wellbiering Carde Volunteer 9.81 9.33 <td>1</td> <td>Salisbury Gardens</td> <td>VTC1&2 Rent</td> <td>975.00</td> <td>1,170.00</td>	1	Salisbury Gardens	VTC1&2 Rent	975.00	1,170.00
B EE Telephone Youth & Comm Dev 22.92 22.92 7 Square Cord Processing Fee - Parking Permit DM & Allotment MB 4.30 24.00 7 Square Anno Processing Fee - Parking Permit DM & Allotment MB 4.30 24.00 8 Ususiness Struam Water Supply Tollets Shore Road 9.40 9.40 9 Weltbieng Carde Volunteer Weltbieng Carde Volunteer 9.50 9.50 9 Weltbieng Carde Volunteer Weltbieng Carde Volunteer 9.50 9.50 9 Weltbieng Carde Volunteer Weltbieng Carde Volunteer 9.50 9.50 9 Weltbieng Carde Volunteer Weltbieng Carde Food Reimbursement 9.31 9.30 9 Weltbieng Carde Volunteer Weltbieng Carde Volunteer 9.50 9.50 8 Business Struam Weter Supply Tollets EE 8.78 8.78 8.78 8 Business Struam Weltber Supply Tollets EE 8.78 8.78 8.78 8.78 8.78 8.78 8.78 8.78 8.78 8.78 8.78	_		· ·		120.00
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7. Policy, Premisses and Projects Officer Amazon Reimbursement Stationery 94.90 94.90 7. Weltbeing Cafe volunteer Weltbeing Cafe Food Reimbursement 93.01 93.1 93.01 7. Wight Computers Montage Cafe Volunteer Weltbeing Cafe Food Reimbursement 93.1 93.01 8. Maintenance Manager Annual Subscription MS365 1,506.00 1,206.00 352.26 8. Maintenance Manager Bonchurch garage MOT, tyres & wiper blade reimbursement 291.00 353.28 8. Business Streme West Supply Tolets EE 878.91 378.91 8. Susiness Streme Card Processing Fee - Parking Permit CH 1,104 1,12.2 8. Villeging Cafe Co- ordinator Expenses Food Reimbursement 1,68.5 16.85 9. James Hallam Council Guard Insurance - Fleet Motor 704.00 704.00 10. Weltbeing Cafe Co- ordinator Wellbeing Cafe Food Reimbursement 1,03.2 10.22 11. Weltbeing Cafe Volunteer Wellbeing Cafe Food Reimbursement 1,03.2 10.22 12. Weltbeing Cafe Volunteer Wellbeing Cafe Food Reimbursement 1,03.2 10.22 13. Sland	7	,			4.38
7 Weltbeing Cafe Food Reimbursement 38.04 8 36.04 of Weltbeing Cafe Food Reimbursement 9.31 9.31 9.31 9.31 9.33 7.00 9.31 9.33 7.00 9.00 9.25.26 8.00 9.00 9.25.26 8.00 9.00 9.25.26 8.00 9.00 9.25.26 8.00 9.00 9.25.26 8.00 9.00 9.25.26 8.00 9.00 9.25.26 8.00 9.00 9.25.26 9.00	7				9.98
7 Wellbeing Cafe Voulneer Wellbeing Cafe Food Reimbursement 9.31 9.31 7 Wight Computers Augent Camputers Support Agreement Cyber Socurity 294.00 352.86 8 Maintenance Manager Borchurch garage MGT, tyres & Wept blade reimbursement 291.05 332.27 8 Buainess Stream Water Supply Totales E.E. 678.91 678.91 678.91 8 Wight Business Stream Water Supply Totales E.E. 678.91 1.10 1.32 8 Wight Business Services Stationery 1.10 1.32 8 Zorokey Webster Hosting & Hardmance 600.00 720.00 9 Welbeing Cafe Co-ordinator Expenses Food Reimbursement 1.03 10.22 19 Welbeing Cafe Co-ordinator Welbeing Cafe Food Reimbursement 1.00 704.00 10 Welbeing Cafe Co-ordinator Welbeing Cafe Food Reimbursement 1.11 1.21.81 12 Welbeing Cafe Volunteer Welbeing Cafe Food Reimbursement 2.16.1 1.21.81 12 Welbeing Cafe Volunteer <td< td=""><td>7</td><td></td><td>,,,,</td><td></td><td>94.90</td></td<>	7		,,,,		94.90
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8 Ministenance Manager Bonchurch garage MOT, yers & wiper blade reimbursement 291.06 339.27 8 Business Stream Water Supply Tolles E 878.91 14.00 1.4 1.2 1.8 1.8 8.8 8 1.8 1.8 8.8 8 1.8 1.8 8.8 1.8 8.8 8.8 1.8 1.8 8.8 8.8 1.8 1.8 8.8 1.8 1.8 8.8 1.8 1.8 1.2 1.8 1.8 1.2 1.8 1.8 1.2 1.8 1.8 1.2 1.8 1.8 1.2	7		'		
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Stationery				878.91	878.91
Website Dosing & Maintenance		•	• •		1.40
9 Weltbeing Café Co-ordinator Expenses Food Reimbursement 15.85 15.85 9 James Hallam Council Guard Insurance - Fleet Motor 704.00 704.00 9 Weltbeing Café volunteer Weltbeing Café Food Reimbursement 10.23 10.22 12 Weltbeing Café volunteer Weltbeing Café Food Reimbursement 21.81 21.81 13 Island Community School Hire of Sports Halt S14 269/26/3-26/3-29/4,1/5/2024 175.00 175.00 13 Island Community School Hire of Sports Halt S37 29/7/24 70.00 70.00 13 Island Community School Hire of Sports Halt S36 26/1/24 & 3/7/24 70.00 70.00 13 Island Community School Hire of Sports Halt S36 26/1/24 & 3/7/24 70.00 70.00 14 Weltbeing Café Co-ordinator Expenses Food Reimbursement - Weltbeing Café 4.80 4.86 14 Weltbeing Café Co-ordinator Expenses Food Reimbursement - Weltbeing Café 24.56 24.56 15 Isle of Wight Council Tariff Changes by Flowbird for Strada terminats & upgrade 64.40 77.86 15 Isle of Wight Council Tariff Changes by Flowbird for Strada terminats & upgrade 64.40 77.86 15 Squa			,		13.25
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13 Island Community School					10.23
13 Island Community School			· ·	21.81	21.81
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Wellbeing Café volunteer		-	,		
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	29	St Catherine's Church			75.00
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SG Payments - April 2025

Date	Beneficiary	Purpose	Net	Total
4	Ace Waste	Waste Collections March 2025	150.00	180.00
11	Univoice	Telephony Charges	298.55	358.26
11	Wight Fire & Security	Emergency light deposit	499.54	599.45
16	Signpost Express	Door Signs	55.00	66.00
17	E-On Next	Electricity Supply March 2025	1,684.75	2,021.70
23	Isle of Wight Council	Business Rates LG1	60.85	60.85
23	Isle of Wight Council	Business Rates LG2-3	101.48	101.48
23	Isle of Wight Council	Business Rates Unit 1	70.03	70.03
23	Isle of Wight Council	Business Rates Unit 2	73.50	73.50
23	Isle of Wight Council	Business Rates - 3&4	79.83	79.83
23	Isle of Wight Council	Business Rates - 5&6	139.25	139.25
24	Business Stream	Water Supply 5/1/25 to 4/4/25	328.69	328.69
	TOTALS		3,541.47	4,079.04



SG Payments - May 2025

Date	Beneficiary	Purpose	Net	Total
1	Isle of Wight Council	Business Rates LG1	57.00	57.00
1	Isle of Wight Council	Business Rates LG2-3	101.00	101.00
1	Isle of Wight Council	Business Rates Unit 1	74.00	74.00
1	Isle of Wight Council	Business Rates Unit 2	75.00	75.00
1	Isle of Wight Council	Business Rates - 3&4	84.00	84.00
1	Isle of Wight Council	Business Rates - 5&6	137.00	137.00
9	Univoice	Telephony Charges	298.55	358.26
14	Ace Waste	Waste Collections April 2025	154.00	184.80
21	E-On Next	Electricity Supply	1,713.10	2,055.72
27	Lake Cleaning & Catering Supp	Cleaning Materials	24.66	29.59
28	W Hurst & Son (IW) Ltd	Folding stool & Limescale Remover	14.61	17.53
29	Lake Cleaning & Catering Supp	Cleaning Materials	22.44	26.93
30	Wight Fire & Security	Emergency Lights x4	418.69	502.43
	TOTALS		3,174.05	3,703.26