



VENTNOR TOWN COUNCIL BANK ACCOUNT SIGNATORIES

FULL TOWN COUNCIL MEETING

REPORT 39/25

11 AUGUST 2025

The purpose of this Report is to ask Members to approve changes to the signatories for the Ventnor Town Council bank account.

NO. DETAIL

1) BACKGROUND

Currently, Ventnor Town Council provides for five signatories to their HSBC bank account as follows:-

Councillors: Steve Cooper, Mark Jefferies and Steve Milford

Officers: Policy, Projects & Premises Officer Morgan Williams and the Town Clerk/RFO.

The previous Town Clerk/RFO Katherine Burden has left Ventnor Town Council's employment, with Shelley Scothorne taking over this role.

2) RECOMMENDATION

Members are recommended to approve the appointment of Shelley Scothorne as signatory to the Ventnor Town Council bank account, replacing the previous Town Clerk/RFO, Katherine Burden.
