



# MINUTES OF A MEETING OF VENTNOR TOWN COUNCIL

GREEN ROOM, SALISBURY GARDENS

7PM

10 FEBRUARY 2025

Members present:-

Councillors: Steve Cooper (Chair), Steph Toogood, James Toogood, John Watkins, Dave Logan, Mark Jefferies, Ian Bond, Linda Jefferies, Steve Milford, Sam Smith

Also present:- Katherine Baldwin (Clerk), Alison Killick (Assistant Town Clerk), Morgan Williams (Policy, Projects and Premises Officer), Catherine Hammond (Business and Voluntary Sector Officer)

MINUTE SUBJECT

DRAFT

01/24 PUBLIC FORUM

There were 32 members of the public present.

A member of the public raised the matter of beach safety and gave background on the blue flag. It was asked whether savings could be made through making cuts to the flower beds in Ventnor Park. It was asked how much the cost would be to have beach safety for certain periods of the year. It was asked what the people of Ventnor would cut instead of beach safety. It was asked if organisations would need to now provide their own first aid through St John's Ambulance or Red Cross for events.

It was asked where the negative opinions originated. A member of the public conducted a survey via social media and shared the results of 230 respondents with the Council.

A member of the public noted that there needs to be a duty of care.

A member of the public noted that there was an accident log that should be examined.

A member of the public noted that people would be willing to work for the beach safety team.

It was asked whether each household would give a donation or contribution to pay for the service.

The Chair noted that a decision had not yet been made and services had been taken over from the Isle of Wight Council. The Chair noted that there Ventnor Town Council does not provide lifeguards. Lifeguard training was offered by Ventnor Town Council but was not taken up this year. If volunteers are used, then they would be treated as employees as they have to be insured.

It was asked why the beach safety team was chosen to be cut.

A member of the public had a file on the number of rescues undertaken since 1907. A member of the public raised about the issues with the tides. It was noted that the space had been signed over to the Isle of Wight Council for the purpose of beach safety.

It was asked why there is a large amount put aside for Ventnor Park and the public toilets.

The Chair noted that the money for the beach safety provision could be retained with a consultation to follow.

A member of the public noted that Ventnor beach is a popular beach. It was noted that the beach safety team prevent accidents. It was suggested that assets in the town should be used to for generating income.

A member of the public had to assist with two people who were caught out in the tide by the pier.

A member of the public asked if a health and safety audit has been done of all areas. Would Ventnor Town Council be prepared to assist with crowdfunding.

A member of the public noted that he was nearly swept away. It was noted that there was no consultation with regard to cutting beach safety.

The Chair explained that consultation will take place next week and will be advertised on social media and on the boards. The Chair explained that there is possibly a solution. Cllr Ian Bond explained that the budget has to be legally set as this meeting to allow the Isle of Wight Council to make preparations.

It was asked whether staff cuts could be considered.

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**02/25      APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr Julie Hutchison.

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**03/25      DECLARATIONS OF INTEREST**

There were no Declarations of Interest received at this time.

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**04/25      MINUTES OF PREVIOUS MEETINGS**

The minutes of the meeting of 9<sup>th</sup> December 2024 having been previously circulated were taken as read:

**It was proposed by Councillor John Watkins, seconded by Councillor Linda Jefferies, and unanimously resolved to:**

**Accept Minutes of the Town Council meeting of 9<sup>th</sup> December 2024.**

The Minutes of the: -

- Planning Committee 4 December 2024
- Business and Community Committee 5 December 2024
- Buildings Maintenance Committee 10 December 2024
- Policy and Resources Committee 18 December 2024
- Planning Committee 18 December 2024
- Environment and Transport Committee 6 January 2025
- Policy and Resources Committee 16 January 2025

are for information only.

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**05/25      TOWN CLERK'S REPORT**

It was noted that the hard copies of the newsletter need to be distributed to Ventnor Library, Ventnor Surgery and the Post Office.

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**06/25      FINANCE REPORT**

Cllr Bond noted an overspend this year and that this has been happening over a number of years. The reserves have depleted and this cannot continue as it could lead to bankruptcy. It is a legal requirement to have reserves. The budget needs to be balanced.

**It was proposed by Councillor Steph Toogood, seconded by Councillor Sam Smith, and unanimously resolved to:**

**Accept the Finance Report.**

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**07/25      BUDGET DECISIONS REPORT**

Cllr Mark Jefferies noted that an email had been received that the Playgroup about the increase in attendance on a Thursday. Cllr Steph Toogood asked whether there are statistics on attendance. The Town Clerk confirmed that records are kept of attendance at the sessions.

Cllr Mark Jefferies asked about the small increase in the Shore Road car park charges. Cllr James Toogood noted that money was being lost on that particular car park. Cllr Mark Jefferies noted that the same could be said for the Town. Cllr Bond noted that the structure of the breakdown is correct, but an increase could be applied.

**It was proposed by Councillor Ian Bond and unanimously resolved to:**

**Increase the charges at Shore Road Car Park as follows**

**Up to 1 hour £1.50**

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**1 to 4 hours £3.00**

**4 to 10 hours £5.00**

Beach Safety was discussed, and 3 suggestions were put forward:

1. To cut the service
2. To have lifeguards for 2 months in the peak of the summer season
3. To have first aid provision minus lifeguards for 4 months.

Cllr Steve Cooper suggested an extensive consultation next week to get a view on provision if the money is kept in the budget. Cllr Steve Milford and Cllr Mark Jefferies noted that they would support a consultation.

**It was proposed by Councillor Steve Cooper, seconded by Councillor Steve Milford, and unanimously resolved to:**

**Retain an allocation for Beach Safety in the budget.**

Cllr Ian Bond suggested that pros and cons on the options are put forward for the public to see as lifeguards were already assumed to be part of the provision up until now.

**It was proposed by Councillor John Watkins, seconded by Councillor Sam Smith, and unanimously resolved to:**

**Retain an allocation for both Toddler Group sessions in the budget.**

Cllr Mark Jefferies noted that there would be no provision if Wroxall School closes and therefore may be more demand. Cllr Steph Toogood noted that it should be supported but monitored with officers continuing to look for grants for the service.

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**08/25 BUDGET 2025/26**

Cllr Bond noted that we do not have clarity on Town Council elections, so there is money currently set aside for this purpose. Polling Stations have been told to retain the bookings for this year. Cllr James Toogood asked whether the money could be set aside if the elections do not go ahead.

**It was proposed by Councillor Steph Toogood, seconded by Councillor Mark Jefferies , and unanimously resolved to:**

**Accept the amended budget with a precept requirement of £599,033 to include beach safety and the full provision for the Toddler Group.**

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**09/25 APPOINTMENT OF INTERNAL AUDITOR**

The Town Clerk introduced the paper and explained that an Internal Auditor needed to be appointed for the 2025/26 financial year. The recommendation was to appoint Maxine Warr who had been the Internal and Interim Auditor of the 2024/25 financial year. The Town Clerk explained that Maxine Warr had previously been a Parish Clerk and County Officer for the Isle of Wight Association of Local Councils and is therefore familiar with Town and Parish Council requirements. The Town Clerk noted that Maxine Warr had conducted the Internal and Interim Audit for the 2024/25 with competency and independence. Cllr Steve Cooper noted that he was aware of Maxine Warr and supported her nomination.

**It was proposed by Councillor JW, seconded by Councillor LJ , and unanimously resolved to:**

**Appoint Mrs Maxine Warr as Ventnor Town Council's Internal Auditor for the 2025/26 financial year having considered her competency and independence.**

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## 10/25 FREE PARKING 25 MAY AND 5/6 JULY 2025

The Town Clerk introduced the paper and Cllr Steve Cooper noted that this is something which would be beneficial for the community. The Town Clerk noted that this would be Ventnor Town Council leased car parks only.

**It was proposed by Councillor Steph Toogood, seconded by Mark Jefferies and unanimously agreed to:**

**Instruct the Town Clerk to ask the Isle of Wight Council to match free car parking in their car parks on 25 May and 5 and 6 July 2025 between 10am – 6pm.**

**It was proposed by Councillor Sam Smith, seconded by Councillor Dave Logan, and unanimously resolved to:**

**a) Free parking in Shore Road Car Park on Sunday 25th May 2025 between 10am and 6pm;**

**b) Free parking in Shore Road, Dudley Road, Market Street, and Pound Lane Car Parks on Saturday 5th July and Sunday 6th July 2025 between 10am and 6pm.**

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## 11/25 COMMITTEE SUBSTITUTES

Cllr Bond noted the current Standing Orders follow the NALC model which requires Members to give 3 days' notice to the Proper Officer if they cannot attend a meeting. Cllr Bond noted that Standing Orders would need to be amended in April and he would support the recommendations of the report to amend Standing Orders to allow substitutes to be appointed at the start of a meeting. Cllr Bond noted that substitutes cannot be nominated now as the Standing Orders need to be amended and the Town Council in May would be more appropriate for nominating substitutes.

**It was proposed by Councillor James Toogood, seconded by Councillor Ian Bond, and unanimously resolved to:**

**Agree to the wording of Standing Order 6) a) (ii) being amended as per 2) (a) of Report 07/25.**

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## 12/25 CHILD PROTECTION POLICY

The Town Clerk gave an overview of the paper.

**It was proposed by Councillor John Watkins, seconded by Councillor Dave Logan, and unanimously resolved to:**

**Agree to the adoption of the Child Protection and Vulnerable Adults Policy.**

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## 13/25 SOCIAL MEDIA POLICY FOR COUNCILLORS

The Town Clerk noted that previous changes from 2022 had not been incorporated and that these would need to be added.

**It was proposed by Councillor Mark Jefferies, seconded by Councillor Ian Bond, and unanimously resolved to:**

**Agree to the adoption of the Social Media Policy for Councillors subject to the changes from 2022 being incorporated.**

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**14/25**    **EXCLUSION OF PUBLIC AND PRESS**

In view of the confidential nature of the following items:

**It was resolved under the Public Bodies Admissions to Meetings (1960) Act:**

To exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.

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The meeting closed at 8.24pm

SIGNED BY THE MAYOR

DATE

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DRAFT



# MINUTES OF A MEETING OF THE BUSINESS AND COMMUNITY COMMITTEE

GREEN ROOM, SALISBURY GARDENS 5.30PM

05 DECEMBER 2024

Members present:-

Councillors: Steph Toogood (Chair), John Watkins, James Toogood, Linda Jefferies

Non-Committee Councillors: Mark Jefferies

Clerk: Katherine Baldwin

VTC Officers: Catherine Hammond, Jordan Royle

## MINUTE SUBJECT

DRAFT

### 01/25 PUBLIC FORUM

There were 6 members of the public present.

It was asked as to why the Public Forum is held at the beginning of meetings and how minutes of meetings can be accessed. The Clerk confirmed that draft minutes are published on the website.

In respect of item 6, it was raised that there is a concern about the beach safety and how the Pirate Fest can run in the event that beach safety is cut.

In respect of item 5, it was asked whether this would be an open group and the proposed membership.

### 02/25 APOLOGIES FOR ABSENCE

There were no apologies received.

### 03/25 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

### 04/25 MINUTES OF THE PREVIOUS MEETING HELD ON 5 DECEMBER 2024

The Minutes of the Business and Community Committee meeting of 5 December 2024, having been previously circulated to Members were taken as read.

**It was unanimously resolved to:**

Accept the minutes of the Business and Community Committee meeting of 5 December 2024.

### 05/25 VENTNOR SUMMER FESTIVAL

St Catherine's School have asked to join and have proposed a summer fete at St Catherine's Church on Saturday 5<sup>th</sup> July.

The Ventnor Business Association are discussing plans for Saturday 5<sup>th</sup> July 2025. The Town Clerk confirmed that a request for free parking will be going to the Town Council meeting on Monday 10<sup>th</sup> February which proposes free parking in the Ventnor Town Council leased car parks from 10am-6pm on both Saturday 5<sup>th</sup> and Sunday 6<sup>th</sup> July.

The theme for Sunday 6<sup>th</sup> July 2025 will be Charity, Community and Children. There will be sports on offer in the top part of the park with demonstrations. The stalls will be £10 per stall. There will be a sea-based and heritage theme.

### 06/25 WORKING GROUP – ARMADA HERITAGE TRAIL

The Town Clerk gave an overview of the Working Group and explained it would be transparent with agendas and notes published. The launch event is likely to be in May from 22-25 May. The Town Clerk noted that there is no cost to the Town Council other than support in kind.

**It was proposed by Cllr John Watkins, seconded by Cllr James Toogood and agreed to:**

The formation of the Armada 1588 Heritage Trail Working Group according to the Terms of Reference dated January 2025, as a Working Group of the Business and Community Committee.

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**07/25 PIRATE FEST**

There was an update on progress with planning for the event and an explanation that the event is in Carnival week as it is following the model originally used by the Fringe Festival.

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**08/25 YOUTH GROUP UPDATE**

The Youth Officer updated on attendance at Basketball and Badminton sessions. Dance classes are being offered which are supported by Isle of Wight Council funding. The dance classes have a group for those under 12 years old and a group for those over 12 years old. There are drop-in sessions for arts and crafts.

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**09/25 COMMUNITY GROUPS UPDATE**

The Business and Voluntary Sector Officer gave an update on Wellbeing Café activities including the Tuesday trips, Christmas Lunch at The Millbay and the pantomime at Shanklin Theatre.

The Business and Voluntary Sector Officer noted that the Household Support Fund have given over £6000 for warm items for Ventnor, £2,600 for food for Thursday Kitchen, £1,600 for Wellbeing Café lunches.

An update was given on the Thursday Kitchen which had served approximately 2,200 meals and 7,500 teas and coffees in 2024. The volunteers made 100 lunches for the Christmas Lunch. An “essentials” table had also been introduced. It was noted that the social benefit of Thursday Kitchen is really important.

The Business and Voluntary Sector Office gave an update on Really Useful Thursdays and noted that a range of organisations attend.

An update was given on Baby Box, Foodbank and Food Pantry. It was noted that a new wave of people had attended over the winter. There are now 156 members all of whom are from the PO38 area. Southern Housing and the Footprint Trust attended and were able to help people with energy top up. There is a new project called the Isle of Wight Distribution Centre which collect food from the supermarkets so that it does not go to the mainland as waste food. The Household Support Fund provided £9,000 for the Food Pantry, £6,000 for the Foodbank and £5,000 for Baby Box before Christmas. It was noted that it is difficult during the periods when funding is not available. The Household Support Fund money has to be spent before 31 March or it has to be returned.

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**10/25 VENTNOR LIBRARY PARTNERSHIP AGREEMENT**

The Town Clerk gave an update on the Ventnor Library Partnership Agreement and explained that it needs to be renewed. The Town Clerk explained that Ventnor Town Council Officers are working with Isle of Wight Council Officers to make the most of the provisions at Library and the space. The Wellbeing Café will be using the Library for one session a week to make use of the resources.

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**11/25 VOLUNTEER SOCIAL EVENING**

The Chair explained that a Volunteer Social Evening is being explored with a view to close collaboration with those in Ventnor. The Chair welcomed any ideas of how this might work.

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**12/25 TOWN CRIER**

It was noted that William Nixon is a Town Bell Man and he has indicated that he will be active on High Days, Holidays, Birthdays, Coronations, VE Day, VJ Day. He intends to provide a noon round up in Town on Saturdays and a 1pm round up on the seafront on Saturdays during the holiday season. The Town Bell Man is a private enterprise and not appointed by Ventnor Town Council although there may be an option to engage him for events during the year should the Council wish to do so.

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**13/25 DATE OF NEXT MEETING**

Thursday 10<sup>th</sup> April 2025 at 5.30pm

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The meeting closed at 6.35pm

SIGNED BY THE CHAIR

DATE

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# MINUTES OF THE POLICY AND RESOURCES COMMITTEE

LG1, SALISBURY GARDENS

9AM

20 FEBRUARY 2025

Members present:-

Councillors: Steve Cooper (Chair); Ian Bond; Julie Hutchison; Steve Milford; John Watkins

Councillors not on the Committee: Mark Jefferies; Steph Toogood

Clerk: Katherine Baldwin

MINUTE	SUBJECT	DRAFT
09/25	<b>PUBLIC FORUM</b> There was one member of the public.	
10/25	<b>APOLOGIES FOR ABSENCE</b> There were no apologies for absence.	
11/25	<b>DECLARATIONS OF INTEREST</b> There were no Declarations of Interest received.	
12/25	<b>MINUTES OF THE MEETING HELD ON 16 JANUARY 2025</b> The Minutes of the Policy and Resources Committee meeting of 16 January 2025, having been previously circulated to Members were taken as read. <b>It was unanimously resolved to:</b> Accept the minutes of the Policy and Resources Committee meeting of 16 January 2025.	
13/25	<b>PROCUREMENT POLICY</b> It was noted that a more detailed policy would be required in light of the new Procurement Act 2023. Cllr Steve Milford suggested seeking guidance from the Isle of Wight Council and advice from NALC. It was suggested that the financial limits are reviewed and the criteria for tendering including price, time frame, insurance, professional qualifications, awarding a tender, and the standards of those applying as good employers. It was added that green credentials and ethical banking should also be considered. It was noted that this piece of work spans over several committees. It was suggested that the Town Clerk seek feedback from members of the Policy and Resources Committee and Buildings Maintenance Committee before taking the proposed Procurement Policy to Town Council for approval. It was suggested that it would be better to have a new Policy rather than an adapted second-hand policy. IWALC are also looking to provide some training on the new Procurement Act 2023. It was suggested that the Policy also needs to look at company membership and history as well as guarantees and the use of staged payments. <b>It was agreed that:</b> The Town Clerk and VTC Officers would draft a Procurement Policy with members of the Policy and Resources Committee and Buildings Maintenance Committee providing feedback. Thereafter, the final draft would be taken to Town Council for approval.	
14/25	<b>HEALTH AND SAFETY</b> It was noted that the current Health and Safety Policy is being reviewed. Councillor Steve Cooper asked if the Town Clerk could look at DSE and consider whether VTC officer could be trained in fire compliance as part of staff development.	

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Councillor John Watkins asked whether a handrail could be installed at the steps leading up to Salisbury Gardens Green as they are slippery in the winter.

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**15/25 Ducks**

It was noted that the RSPB had advised reducing the feed for the ducks and stop feeding them eventually if possible. The RSPB were also advising against feeding at the moment due to the bird flu.

It was noted that the ducks were originally fed twice a day in the morning and late afternoon. This was then reduced to one feed at dusk every day. The ducks are currently fed the minimum amount.

The NFU website had found two cases of bird flu in Devon. It was noted that Mallards have a better tolerance to avian flu and that it is more likely to spread when the birds are in close proximity in large numbers.

It was noted that the current volunteer would be willing to continue for 2-3 days a week and would be willing to organise a group with help. It was noted that it takes a while for the ducks to feed once the food is put on the ground.

**It was agreed that:**

The ducks should continue to be fed at the current level.

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**16/25 SECURITY OF THE BEACH HUT LEASED TO VENTNOR TOWN COUNCIL**

It was suggested that inappropriate activities had previously taken place in the Beach Hut on Ventnor Esplanade. It was noted that security needs to be tightened up as to how keys are allocated. It was noted that the Beach Hut is to be locked and secure once the staff finish their shifts at 6pm. There will need to be a change of locks if it is not possible to ascertain who has a key to the Beach Hut.

**It was agreed that:**

The Town Clerk would ascertain the situation with regard to the Beach Hut keys and arrange for the locks to be changed if necessary.

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**17/25 EXCLUSION OF PUBLIC AND PRESS**

In view of the confidential nature of the following items:

**It was resolved under the Public Bodies Admissions to Meetings (1960) Act:** to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.

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The meeting closed at 10.18 am

SIGNED BY THE CHAIR

DATE

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# MINUTES OF A MEETING OF THE BUSINESS AND COMMUNITY COMMITTEE

GREEN ROOM, SALISBURY GARDENS 5.00PM

4 MARCH 2025

Members present:-

Councillors: Steph Toogood (Chair), John Watkins, James Toogood

Non-Committee Councillors: Sam Smith

Clerk: Katherine Burden

VTC Officers: Catherine Hammond, Morgan Williams, Jordan Royl

MINUTE SUBJECT

DRAFT

## 14/25 PUBLIC FORUM

There were no members of the public present.

Cllr Sam Smith noted his interest in the Library as his grandparents were heavily involved in the Library campaign. There is an indication that there may be a reduction in Ventnor Town Council's contribution. It was asked whether Isle of Wight Council will pick up these costs.

## 15/25 APOLOGIES FOR ABSENCE

There were no apologies received.

## 16/25 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

## 17/25 MINUTES OF THE PREVIOUS MEETING HELD ON 6 FEBRUARY 2025

The Minutes of the Business and Community Committee meeting of 6 February 2025, having been previously circulated to Members were taken as read.

**It was unanimously resolved to:**

Accept the minutes of the Business and Community Committee meeting of 6 February 2025.

## 18/25 VENTNOR LIBRARY PARTNERSHIP AGREEMENT

It was noted that there is a lot going on at the Library and could become a more valuable asset.

The Policy, Projects and Premises Officer gave an overview of the contributions, the history of the agreement. In 2019 the current agreement expired although Ventnor Town Council continued to pay the costs. The steering group meetings with the Isle of Wight Council were not held during Covid.

The Isle of Wight Council and officers at Ventnor Town Council would like to re-engage with the Steering Group to have a meaningful input.

Cllr Steph Toogood asked if someone from Isle of Wight Council could give a presentation to the Town Council prior to any decisions being made as to the new agreement.

It was noted that the Library can offer a range of services.

The Youth Officer noted that there was a scheme at Christmas to give a Library Card as a gift.

It was asked whether there could be some negotiations in relation to the cleaning and staff costs.

It was noted that Ventnor Town Council should work on increasing footfall to the Library.

**It was unanimously resolved to:**

Invite the Isle of Wight Council officers to give a presentation at the May Town Meeting with a decision on negotiations to be made at the June Town Council Meeting.

In view of the confidential nature of the following items:

**It was resolved under the Public Bodies Admissions to Meetings (1960) Act:** to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.

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The meeting closed at 5.40pm

SIGNED BY THE CHAIR

DATE

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DRAFT



# MINUTES OF THE POLICY AND RESOURCES COMMITTEE

LG1, SALISBURY GARDENS

2PM

8 APRIL 2025

Members present:-

Councillors: Steve Cooper (Chair); Ian Bond; Julie Hutchison; Steve Milford; John Watkins

Officers: Morgan Williams

Clerk: Katherine Burden

MINUTE	SUBJECT	DRAFT
21/25	<b>PUBLIC FORUM</b> There were no members of the public present.	
22/25	<b>APOLOGIES FOR ABSENCE</b> There were no apologies for absence.	
23/25	<b>DECLARATIONS OF INTEREST</b> There were no Declarations of Interest received.	
24/25	<b>MINUTES OF THE MEETING HELD ON 20 FEBRUARY 2025</b> The Minutes of the Policy and Resources Committee meeting of 20 February 2025, having been previously circulated to Members were taken as read. <b>It was unanimously resolved to:</b> Accept the minutes of the Policy and Resources Committee meeting of 20 February 2025.	
25/25	<b>MEMORIAL BENCHES</b> <b>It was agreed that:</b> The cost of a memorial bench from Ventnor Town Council to £2,250 plus VAT including the memorial plaque, installation of the bench and a five-year maintenance plan.	
26/25	<b>UKSA TEST THE WATER PROGRAMME</b> It was noted that UKSA has done a lot of good work on the Island and this is a worthwhile programme. However, it was noted that Ventnor Town Council is not in a financial position to contribute at this time. <b>It was agreed that:</b> The Town Clerk would write to UKSA to explain that Ventnor Town Council is not in a financial position to contribute to the programme but is supportive of the work of UKSA.	
27/25	<b>EXCLUSION OF PUBLIC AND PRESS</b> In view of the confidential nature of the following items: <b>It was resolved under the Public Bodies Admissions to Meetings (1960) Act:</b> to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.	

The meeting closed at 3.20pm

SIGNED BY THE CHAIR

DATE



# MINUTES OF A MEETING OF THE BUILDINGS MAINTENANCE COMMITTEE

GREEN ROOM, SALISBURY GARDENS 9AM

05 FEBRUARY 2025

Members present:-

Councillors: Ian Bond (Chair), Steph Toogood, James Toogood, Mark Jefferies, Linda Jefferies

Clerk: Katherine Baldwin

Officers: Morgan Williams

MINUTE SUBJECT

DRAFT

01/25 PUBLIC FORUM

There were no members of the public present.

02/25 APOLOGIES FOR ABSENCE

There were no apologies for absence.

03/25 DECLARATIONS OF INTEREST

No Declarations of Interest were received.

04/25 MINUTES OF THE PREVIOUS MEETING – 10 DECEMBER 2024

The Minutes of the meeting of 10 December 2024, having been previously circulated to Members were taken as read.

**It was unanimously agreed to:**

Accept Minutes of the Buildings Maintenance Committee meeting of 10 December 2024.

05/25 VENTNOR CENTRAL

There are items belonging to several organisations in the lower ground floor of Ventnor Central. It is proposed to ask these organisations to remove their items which would allow Ventnor Town Council items currently stored in Room 10, Salisbury Gardens and the Portacabins to be stored in Ventnor Central.

The timescale for clearing the lower ground floor of Ventnor Central would be the end of March. Those storing items in Ventnor Central would receive notice in writing to remove the items by the end of March.

Members agreed to this proposal.

06/25 CCTV CONSULTATION

The Policy, Projects and Premises Officer gave an overview of the consultation results and confirmed that the consultation was available online as well as hard copy.

It was noted that there had been an incident in Spring Hill Gardens which was captured on CCTV.

The quotation for CCTV at the Esplanade Toilets is over 18 months old so a revised quotation would be required. There is a budget of £2,200 for this work.

**It was unanimously agreed to:**

Install CCTV cameras at Ventnor Esplanade toilets with the agreed contractor.

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**07/25      DATE OF THE NEXT MEETING**

Wednesday 26<sup>th</sup> March 2025 at 9am.

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The meeting closed at 9.15am

SIGNED BY THE CHAIR

DATE

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DRAFT



# MINUTES OF A PLANNING COMMITTEE MEETING

**SALISBURY GARDENS**

**5.30PM**

**20 JANUARY 2025**

## PRESENT

Councillors: John Watkins (Chair), Steph Toogood, James Toogood, Sam Smith

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### ITEM      SUBJECT

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#### **PUBLIC FORUM**

There were no members of the public present.

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#### **1) APOLOGIES FOR ABSENCE**

No apologies for absence were received.

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#### **2) DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

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#### **3) MINUTES OF PREVIOUS MEETING**

The Minutes of the Planning Committee meeting of 18 December 2024 – having been previously circulated to members, were taken as read and approved.

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#### **4) PLANNING APPLICATIONS**

- a) 24/01911/HOU: BONCHURCH HOUSE, BONCHURCH SHUTE

It was noted that the application was very detailed.

**It was unanimously resolved:**

that Ventnor Town Council supports this application.

- b) 25/00007/FUL: VENTNOR TOWERS HOTEL, 54 MADEIRA ROAD

**It was unanimously resolved:**

that Ventnor Town Council sees no reason to object to this application.

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#### **5) PLANNING ACTION LIST**

The Action List was discussed and amended. It was also agreed that the Planning Committee could compile a list of derelict sites in town and write to the owners asking their future plans for the sites.

The Meeting closed at 5.56 pm.

SIGNED BY THE CHAIR:

DATE:





# MINUTES OF A PLANNING COMMITTEE MEETING

**SALISBURY GARDENS**

**5.30PM**

**10 MARCH 2025**

## PRESENT

Councillors: John Watkins (Chair), Steph Toogood, James Toogood, Sam Smith

## ITEM SUBJECT

### PUBLIC FORUM

Ventnor West's County Councillor, Ed Blake was the only member of the public present.

- Cllr Blake raised enquiries about "The Rock", Belgrave Road – much of which fell away on the evening of Friday 7<sup>th</sup> March:-
  - approximately 850 tonnes of rock have fallen
  - the wall above Esplanade Road is now bowing with its weight and five or six properties are directly in line with that.
- Historically - just prior to the red and white plastic barriers placed under The Rock - there was a planning application regarding removal of the rock face.
- With ongoing concerns, Ventnor Town Council have highlighted to Isle of Wight Council and Island Roads - in particular in a letter to Gary Stretch several years ago - that The Rock is dangerous.
- Chair John Watkins has requested this item be listed on the Planning Action List and for Ventnor Town Council to contact Isle of Wight Council and Island Roads to clear away all of the rock debris and initially establish what damage has been done.

### 1) APOLOGIES FOR ABSENCE

No apologies for absence were received.

### 2) DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

### 3) MINUTES OF PREVIOUS MEETING

The Minutes of the Planning Committee meeting of 20 January 2025 – having been previously circulated to members - were taken as read and approved.

### 4) PLANNING APPLICATIONS

- a) 25/00074/HOU: MOLE END, UNDERCLIFF DRIVE, ST LAWRENCE

**It was unanimously resolved:**

that Ventnor Town Council see no reason to oppose this application.

- b) 25/00236/HOU: PLEIADES, SEVEN SISTERS ROAD, ST LAWRENCE

**It was unanimously resolved:**

that Ventnor Town Council see no reason to oppose this application.

- c) 25/00189/HOU: 69 LEESON ROAD

**It was unanimously resolved:**

that Ventnor Town Council see no reason to oppose this application.

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## 5) UNTIDY/DERELICT SITES IN VENTNOR:-

- OLD BUS GARAGE, PIER STREET

The developer is unable to progress works at this present time. Ventnor Town Council to follow up with the developer for updates.

- FORMER MILLMORE'S GARAGE, HIGH STREET

The Committee note that the site is surrounded by Heras fencing and padlocked. The Assistant Town Clerk is tasked by the Committee to write to the owner.

- WINTER GARDENS, PIER STREET

The Winter Gardens is a public asset; Ventnor Town Council to write to Mr Kevin Sussmilch to:-

- establish the short and longer-term intentions for the building.
- request a tidy-up of the exterior areas/grounds to make the building more welcoming and attractive to visitors and users.

- THE ROTUNDA/BANDSTAND, ESPLANADE (SOUTHERN WATER OWNED BUILDING)

The Assistant Town Clerk to write to Fisher German, property management consultants.

- THE ROSE, PIER STREET

Cllr Steph Toogood to update members of the Committee.

- FORMER ISLE OF WIGHT COUNCIL BUILDING, CHURCH STREET

The Assistant Town Clerk is tasked with looking into the possibility of listing this building as an Asset of Community Value.

The Committee unanimously agreed to move all of the above items onto the Planning Action List for future discussion/updates.

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## 5) PLANNING ACTION LIST

The Action List was discussed and amended, with any items requiring further attention to be progressed as necessary with the Isle of Wight Council's Planning Enforcement department.

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The Meeting closed at 7:00pm.

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SIGNED BY THE CHAIR:

DATE:

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# MINUTES OF A PLANNING COMMITTEE MEETING

**SALISBURY GARDENS**

**5.00PM**

**8 APRIL 2025**

**PRESENT**

**DRAFT**

Councillors: John Watkins (Chair), Steph Toogood & James Toogood.

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ITEM	SUBJECT
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**PUBLIC FORUM**

There were four members of the public present, to include County Councillor Ed Blake. Glencliff, Neil Geddes. Ghastly extensions back in 2012. The owners were in attendance also. Neil goes on to describe in detail the proposed alterations to the existing property.

Ed spoke to applications before they applied for preapp. They were advised by the LPA to keep it as similar as possible. The more properties made of the existing structure, the more parking is required. The property has been offered out to other care homes, with no uptake.

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**1) APOLOGIES FOR ABSENCE**

No apologies for absence were received.

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**2) DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

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**3) MINUTES OF PREVIOUS MEETING**

The Minutes of the Planning Committee meeting of 10 March 2025 – having been previously circulated to members - were taken as read and approved.

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**4) PLANNING APPLICATIONS**

- a) 25/00196/FUL: BLUEBELL HOUSE RESIDENTIAL CARE, 74-76 MITCHELL AVENUE

**It was unanimously resolved:**

that Ventnor Town Council see no reason to oppose this application.

- b) 25/00265/HOU: GLENCLIFF, PARK AVENUE

**It was unanimously resolved:**

that Ventnor Town Council strongly support this application.

- c) 25/00427/ADV: BOOTS PHARMACY, 3 HIGH STREET

**It was unanimously resolved:**

that Ventnor Town Council see no reason to oppose this application.

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The Meeting closed at 5:30pm.

SIGNED BY THE CHAIR:

DATE: