



WEBSITE REPORT

TOWN COUNCIL MEETING REPORT 31/24

12 AUGUST 2024

The purpose of this Report is to inform Members of actions taken to rectify issues with the Ventnor Town Council website as identified in the Internal Audit Report dated 5 June 2024.

1) BACKGROUND

- a) The Internal Audit Report dated 5 June 2024 identified that Ventnor Town Council website is not up to date in accordance with the Transparency Code which was due to staff shortages.
- b) The Internal Audit Report dated 5 June 2024 identified that publication requirements for the Exercise of Public Rights 2022-2023 were not fulfilled which was due to staff shortages.

2) ACTIONS TAKEN

- a) Ventnor Town Council has recently advertised for a Policy, Projects and Premises Officer who will have responsibility for ensuring the website is compliant. It is hoped that this Officer will be in post in September.
- b) There continue to be staff shortages pending the arrival of permanent employees. There are interim members of staff who are assisting with reviewing the website and addressing the matter of compliance and the Transparency Code.
- c) It was agreed at the Town Council Meeting of 10 June 2024 that Mrs Maxine Warr would be appointed to undertake the Interim Internal Audit as per the recommendations in the Internal Audit Report dated 5 June 2024.

3) RECOMMENDATION

It is recommended that Members note the Website Report.