



# VENTNOR TOWN COUNCIL

## PLANNING COMMITTEE

## TERMS OF REFERENCE

### GENERAL

- a) The Town Council will appoint the Committee and determine the composition, quorum, role and functions.
- b) The Terms of Reference should be read in conjunction with the Town Council's adopted Standing Orders and Financial Regulations.
- c) The Committee is empowered to consult, insofar as it might be necessary, any other committee of the Council or any other Council or outside body or person.

### COMPOSITION

- a) The Committee will comprise five or more members.
- b) The Committee's Chair will be appointed annually by the Town Council
- c) The quorum of the Committee will be three members.

### ROLE AND FUNCTIONS

The Committee will have the following role and functions:

- a) To make representations to the Local Planning Authority on any planning application referred to the Town Council, and on any other planning matters that affect the town, including tree orders, enforcement matters, and planning appeals. The Committee may refer an application or other planning matter of significant importance to the town for discussion by the full council.
- b) To allow members of the public to address the Committee about planning applications and other items on the agenda, and to agree its procedures for doing so subject to the requirements of Section Four of the Town Council's Standing Orders.
- c) To lead on the development and review, and to make recommendations in relation to the approval or otherwise, of any neighbourhood development plan or other strategy proposals under planning legislation affecting the town.
- d) To make recommendations on the involvement of the Town Council in the discharge of planning functions, in relation to any representations between the Council and the Local Planning Authority.

### NOTE

The Town Council is not the Local Planning Authority, and therefore the Committee does not have the power to refuse or allow planning applications. The Committee, on behalf of the Town Council, is a statutory consultee in the planning process.