



WAR MEMORIAL RESTORATION

TOWN COUNCIL MEETING

16 APRIL 2012

The purpose of this Report is to update Members on developments since the matter was last considered at the February meeting and seek approval for implementation of the project subject to the full funding package being successfully assembled without additional cost to the Town Council beyond the provision made for it in its 2012/13 budget.

No. DETAIL

1) DEVELOPMENTS

- a) Minute 26/12 of the Town Council meeting of 20 February 2012 resolved that before further action was authorised the cost of contracting with a specialist Conservation Architect – a requirement for any grant application for a project in excess of £20,000 to the War Memorials Trust – be established and reported back to the Town Council.
- b) Councillor Jim Toogood has sourced a suitable Conservation Architect from the formal lists supplied and established that the cost of his work would be in the range of £900 - £1,000.
- c) A second development has been the Town Council's successful application to the Isle of Wight Council's Economic Improvement Fund (EIF) for a grant towards this project of £5,000 that must be spent in the current financial year
- d) On Thursday morning 12 April, Councillors Harry Rees and Jim Toogood together with the Town Clerks, met with two officers of the Ventnor Branch of the Royal British Legion. The purpose of the meeting was to share the above developments with the officers and discuss the funding package.
- e) They indicated that, subject to approval at their Branch meeting on Monday, they anticipated a commitment to fund raising activity for the project with a target in the range of £5,000 - £8,000.

2) WAR MEMORIALS TRUST FUNDING

- a) As members are aware, the War Memorials Trust has powers to provide funding of up to 50% of restoration projects less than £40,000 in total.
- b) The first stage in an application has already been completed with the Town Council's authority in the form of an Expression of Interest submitted and accepted in advance of the deadline of 31 March.
- c) This is clearly the most critical element of the overall funding package and, in order for the project to be completed no later than 31 March 2013 – to be able to draw down the EIF's £5,000 – a full application needs to be submitted by their deadline of 30 September 2012.
- d) This requires, in addition to the completion of the 12-page Application Form, both a detailed specification and schedule of works prepared by the Conservation Architect and at least three detailed quotes describing the methods by which the works will be carried out and any products and materials to be used.
- e) This latter, given the anticipated overall cost of the project, will require the Town Council to operate a full procurement process in line with Standing Orders.

3) RECOMMENDATIONS

Members are recommended to authorise:

- i) the implementation of the project subject to the full funding package becoming available;
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- ii) the submission of a full funding application to the War Memorials Trust in
 - iii) advance of their deadline of 30 September 2012;
 - iv) the funding the work of the Conservation Architect and the procurement process from the Town Council's provision for the project in the current year's Budget;
 - v) the continued delegation of powers to progress the project to the Town Clerk, advised by Councillors Harry Rees and Jim Toogood with regular reporting to the Town Council;
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