



# TOWN CLERKS' REPORT

TOWN COUNCIL MEETING

REPORT 86/14

13 OCTOBER 2014

The purpose of this paper is to record developments in the past month not requiring an Agenda item at this meeting.

**No. DETAIL**

---

**1) APPRENTICE APPOINTMENT**

- a) The recruitment and selection process for our new post of Apprentice in Business Administration concluded on 12 September with the unanimous appointment of Florence Barrett.
  - b) Florence starts work with us on 13 October and will work with the Assistant Town Clerk in a combination of making an important contribution to the growing amount of administration required for the Town Council's expanding responsibilities and benefiting from on the job training.
  - c) The Isle of Wight College are making arrangements for her to link up with her one day a week training programme.
- 

**2) DCLG VISIT**

- a) The Isle of Wight Association of Local Council's (IWALC) had arranged for two civil servants from the Department for Communities and Local Government (DCLG) to visit the Island on 29/30 September for a look at Town and Parish Councils with a track record of implementing the localism agenda.
  - b) Ventnor was included in the programme and James Kingston of DCLG, accompanied by IWALC Chair Gill Kennett and Vice-Chair June Davidson spent 1½ hours with the Mayor, Councillors Jim Toogood and Tony Marvin and the Clerks in our offices.
  - c) It proved to be a valuable exchange of information and ideas as well as endorsing our already established connection the James and the DCLG.
- 

**3) OFFICE MOVE**

- a) The move from our offices on the first floor of Salisbury Gardens that we've occupied since February 2011 took place on Friday 19 September.
  - b) We now occupy the two rooms on the south side of the building's ground floor with access through the front door nearer the sea than the one visitors have been using to date.
  - c) It's a touch chaotic still with not all boxes unpacked and phone lines not connected, but it's business as usual and visitors remain very welcome.
- 

**4) UPPER VENTNOR COMMUNITY ASSOCIATION**

- a) The Mayor, County Councillor Steve Stubbings and the Clerks had our always stimulating regular meeting with the Association's Committee on Monday 29 September.
  - b) After a closer look at the relative deprivation within Lowtherville it was good to be reassured that the Island Free School's Headteacher, Steph Boyd, is keen to hold a consultation event at St Margaret's Hall for the local community on the School's plans for its move to the area next year towards the end of this month.
- 

**5) IWALC VISIT**

- a) We had a visit from IWALC Secretary Gill Jolliff on Monday 29 September as part of her familiarisation with the organisation's members.
  - b) Gill previously worked for the Isle of Wight Council and is really enjoying her new role; the discussion about the future of political organisation on the Island was very interesting.
-