



# TOWN CLERKS' REPORT

TOWN COUNCIL MEETING

REPORT 31/15

9 MARCH 2015

The purpose of this paper is to record developments in the past month not requiring an Agenda item at this meeting.

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**No.   DETAIL**

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**1)   GREEN ROOM LETTINGS**

- a) Bookings of our new Meeting Rooms are already better than expected with 55 hours registered up to the date of this meeting since the opening event and the same number again already booked in the next three months.
  - b) Bookings have included the Labour Party Election launch, regular Animation Workshops, the Clinical Commissioning Group's Board Meeting, the Timebank Social, the Royal Society of Arts, Carers IoW, the Skatepark AGM, Coralesce Training Day and Hampshire Police.
  - c) Tony McCarthy is doing excellent work in developing the use of these facilities.
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**2)   HTP TRAINING**

- a) Arrangements are now in place for our Apprentice, Florence Barrett, to begin the training course leading to an NVQ Level 3 Qualification in Business Administration with work-based learning provider HTP.
  - b) There will be no course fees and the Town Council will receive a Skills Training Agency Grant of £1,500 to support the Apprentice post.
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**3)   PUBLIC BUILDINGS WORKING GROUP**

- a) The Public Buildings Working Group has met twice since the Town Council meeting of 9 February: on Tuesday 10 February and Tuesday 3 March with another meeting already arranged for Tuesday 17 March.
  - b) Agenda items have dealt with Beach Cleaning, Grounds Maintenance, Ventnor Library, Ventnor Central, Salisbury Gardens, the Putting Green, Seabreeze Play Area and Car Parks.
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**4)   SANDOWN MEETING**

- a) I had a productive meeting with Sandown's Town Clerk Marion Cook on Monday 16 February to discuss areas of interest that we have in common.
  - b) This grew out of the invitation to attend the Our Place session with Professor Steve Fothergill on Coastal Towns.
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**5)   COMMUNITY DEVELOPMENT WORKING GROUP**

- a) Our Community Development Working Group met on Wednesday 18 February.
  - b) Following an encouraging report from Tony McCarthy, its Agenda dealt with the future of the Timebank, the ongoing Our Place programme elements and progress with the Youth Offer programme.
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**6)   VENTNOR BUSINESS ASSOCIATION**

- a) Meetings of the Clerk and Mayor with the Chair and Secretary of the Association recommenced after the break on Wednesday 25 February and will now be monthly.
  - b) These are very useful sessions for sharing information about our and their work and developing collaborative working.
  - c) The main items discussed this time were the 2015/16 Precept, Salisbury Gardens development, the Our Place Operational Plan, Signage and Car Parks.
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