



TOWN CLERKS' REPORT

TOWN COUNCIL MEETING

REPORT 40/20

18 MAY 2020

The purpose of this Report is to record developments since the last meeting not requiring an Agenda item at this meeting and, unusually, ask for a decision by Members at item 5.

No. DETAILS

1) WORKING FROM HOME

- a) The Office has been closed since Monday 23 March but Alison, Morgan, Tony, Nick and me are all able to work normally at home with all the connections we need.
 - b) The gotomeeting software allows us to have team meetings as and when needed.
 - c) Short visits to the office happen most days to collect post with distribution when needed through scanning and email.
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2) TOILETS CLOSURE

- a) As Members are aware, the staff decision to close all our Public Toilets was implemented on 7 May following consideration of a detailed Risk Assessment prepared by Nick Cox in his Health and Safety Officer role.
 - b) Notices were posted on the doors of all four and no complaints have been received to date.
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3) PUTTING GREEN OPENING

The Putting Green opened for business on Friday 15 May with social distancing requirements being applied.

4) ESPLANADE TOILET

- a) The dispute about the water charges over recent years for this toilet has finally been resolved with a credit of £7,735 reflecting various issues with the metering of the usage.
 - b) This is due to the perseverance of our administrator Morgan Williams in sustaining the series of long phone calls and email exchanges.
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5) JUNE TOWN COUNCIL MEETING

- a) Due to a combination of the May meeting being held on the third Monday and June's second Monday falling on 8 June, there is only a three week gap between these meetings to be followed by a five week gap to the 13 July.
 - b) There is a case therefore for moving the date of the next meeting to 15 June.
 - c) Under the new Regulations: *Parish Councils can now hold their meetings at such hour and on such days as they decide. They can also alter the frequency, move or cancel meetings without requirement for further notice. (Reg 4).*
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