



TOWN CLERK'S REPORT

TOWN COUNCIL MEETING

REPORT 84/20

12 OCTOBER 2020

The purpose of this Report is to record developments since the last meeting not requiring an Agenda item at this meeting.

No. DETAILS

1) ST CATHERINE'S COLLEGE

- a) Ventnor Community Shed Secretary David George, our Maintenance Manager Brian Roberts and I met with the College's Project Manager Linda Lemonius at the tunnel between the College and Boniface Fields on 30 September.
- b) In the very positive discussion Linda told David George that the College was very happy to enable the use of the tunnel for wheelchair users of the Shed and would provide a protocol for the process and she agreed to meet with Brian to confirm the work needed to restore the lighting through the tunnel.
- c) Linda also confirmed that the College is content for the current arrangements for the supply of electricity to the Fields to continue and stressed the College's commitment to good working relationships with the Town Council.

2) STAFF MEETING

- a) Our latest (virtual) meeting of the Town Council's office-based staff took place on 29 September with an Agenda including opening the Office, arrangements for the filming of The beast Must Die, Supporting Vulnerable Residents and progressing current projects.
- b) We confirmed our arrangements for opening the Office from 1 October as previously agreed. with one member of staff present from 9am to 4pm Monday to Friday and Covid-safety arrangements for visitors.

3) 10 YEARS ON

- a) Alison Killick joined the Town Council's staff (then just me) on 4 October 2010 on a temporary 3-month post as PA to the Town Clerk.
- b) Formally appointed as Assistant Clerk on 4 April 2011 she has been central to the major expansion of the Town Council's responsibilities and services ever since with the highest quality administration and support for colleagues, souncillors and clients that is characteristic of all her work with us.

4) SEASONAL SERVICES

- a) The Putting Green closed at the end of September along with the Ventnor Park Toilets; the latter will re-open for the school half term and any other significant events.
- b) The Paddling Pool will close at the end of this month.

5) RISK ASSESSMENTS

- a) Nick Cox has completed risk Assessments for the Offices, Green Room and the Community use Portacabin prior to its use for our work with young people.
- b) The Green Room is also now being used by Citizens Advice for appointments with local residents and the POA Learning Centre.

6) PUBLIC SPACE PROTECTION ORDERS (PSPOs)

- a) The Town Council submitted its response to the Isle of Wight Council's consultation on proposed amendments to its PSPOs on 30 March in advance of a closing date of 15 April that was then extended to 30 June as a consequence of Covid-19.

-
- b) The outcome from the consultation as reported to the 8 October meeting of the Isle of Wight Council's Cabinet meeting showed 81% in agreement with and 19% oppose to the proposal to extend the Public Space Protection Order to Ventnor Beach, maintain the current summer exclusion of dog walking.
-

7) FOOD BANK

David George is producing a short film for the Foodbank following his and Tony McCarthy's meeting with the volunteers running the service on 8 October.

8) ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

The signed off version of the AGAR is normally ready for reporting to the Town Council at this time but the return from the Town Council's Auditor has been delayed – along with those for many other Town and parish Councils due to COvid-19 pressures.

9) WORKING GROUPS

- a) The Assets & Services Working Group met on 22 September and 6 October with its next meeting planned for 20 October.
 - b) The Community Development Working Group met on 23 September.
-