



TOWN CLERKS' REPORT

TOWN COUNCIL MEETING

REPORT 18/21

8 FEBRUARY 2021

The purpose of this Report is to record developments since the last meeting not requiring an Agenda item at this meeting.

No. DETAILS

1) SUPPORT FOR VULNERABLE RESIDENTS

- a) Calls to our two help lines throughout the Christmas break by vulnerable residents needing support with shopping or medication collections continued to be responded to by Alison and Tony who were able to arrange the required service by the ever-willing volunteers.
 - b) The continuing service was advertised in the last Clerk's Column before the break in both its digital form and its repeat in the Chronicle.
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2) INSURANCE CLAIM

Our Insurers have agreed to meet our £4,484 claim for the recent water damage to our server in full.

3) OFFICE MANAGEMENT

- a) The office is still closed to the public under the new regulations for the latest lockdown.
 - b) Staff visit the office from time to time to deal with mail and deliveries and business otherwise continues as usual:
 - o Office-based staff phones are diverted to personal mobiles
 - o Email addresses are widely publicly available
 - o Parking permits and payments of other kinds including shopping are dealt with on line
 - o Virtual meeting sessions continue to be standard for both meetings including Members and between staff.
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4) BONIFACE FIELDS LEASE

- a) The move to a full Lease has been delayed by the Department for Education's process the Isle of Wight Council has had to comply with for the release of their designation as school sports fields.
 - b) That process has now been completed and the preparation for a 25-year lease has started and is expected to be completed soon.
 - c) Our thanks go to our colleagues at the Isle of Wight Council who have made it possible for the town to have this wonderful resource.
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5) SOUTH WIGHT PARISHES HEALTH AND WELLBEING FORUM

- a) The Forum, organised by the Town Council's Community Development Officer, for representatives of the 13 Town & Parish Councils in the South Wight to discuss the Island's Health & Wellbeing Services goes from strength to strength.
 - b) Its last meeting of 2020 was attended by representatives from eight parishes with another four sending apologies; the first of 2021 had two guests to its virtual session: Claire Collins of Autism Inclusion Matters and Mark Kelly from Socialising Buddies.
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6) WORKING GROUPS

- a) The Assets & Services Working Group met on 12 January and 2 February with its next meeting planned for 16 February.
 - b) The Community Development Working Group met on 28 January and plans to meet next on
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18 February.
