



ST LAWRENCE ADDRESSES

TOWN COUNCIL MEETING

REPORT 87/18

10 SEPTEMBER 2018

The purpose of this Report is to ask Members to consider a request for a letter of support for an approach to Royal to allow the address identification of St Lawrence to remain.

No. DETAILS

1) BACKGROUND

- a) Councillor Stephen Cockett – who will introduce this item – has received an email from St Lawrence residents Mr & Mrs S HG Twining having become aware that St Lawrence addresses are being ‘changed’ into Ventnor addresses at the land registry every time a property changes hands.
 - b) The email came with an attached copy of a letter from the Royal Mail stating that the proposal to retain the St Lawrence designation is acceptable to the Royal Mail subject to the completion of the process set out in the letter.
 - c) A copy of the letter is attached to this Report.
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2) RECOMMENDATION

The Town Council is recommended to provide the requested letter of support.

Date: 14th August 2018
Ref: 1-4426505410



Mr & Mrs S H G Twining
Woolverton Farm House
Undercliff Drive
VENTNOR
PO38 1XG

Royal Mail
Address Management
Admiral House, 2 Admiral Way
Doxford International Business Park
SUNDERLAND
SR3 3XW

Telephone 08456 04 50 60
Fax 08456 05 44 33

Website www.royalmail.com
Textphone 08456 000 606
(for the deaf and hard of hearing)

CHANGING LOCALITY INFORMATION IN POSTAL ADDRESSES

Dear Sir/ Madam

Thank you for your letter of 28th July and for providing the boundary information for the locality of St. Lawrence.

From this, I have identified the postal addresses which would be affected and have completed my enquiries with my operational colleagues. I am pleased to advise you that the proposal is acceptable to Royal Mail.

Your proposal will affect around 253 postal addresses and we now require the instigator of the proposal to obtain letters of support from the following customer representatives:

1. The local Chamber of Commerce (where one exists)
2. The local Parish Council (where one exists)
3. The principal Local Authority for the area
4. The Member of Parliament for the area

Please note that the support must be for all addresses included in the proposal, rather than a single address or postcode in isolation.

Once the above documentation has been received at this office we will consult with all those affected to give them the opportunity of registering an objection to the proposal. Should less than 20% object, we will simply amend PAF and notify everyone of their new details. If, however, 20% or more object to the proposal, we will conduct a postal ballot in which we require a response rate of at least 50% of those contacted and a simple majority of those responding.

I hope this information proves useful, but please do not hesitate to contact me if I can be of any further help.

Yours sincerely

Michael Hart

Michael Hart
Major Address Change Officer

michael.hart@royalmail.com