



# OUR PLACE END OF GRANT REPORT

TOWN COUNCIL MEETING

REPORT 43/15

18 MAY 2015

The purpose of this paper is to provide Members with a copy of the End for Grant Report for the funding we received during the Our Place Programme.

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**No.    DETAIL**

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**1)    BACKGROUND**

- a) As Members will recall, in the 2014/15 Financial year the Town Council successfully applied for each of three successive tranches of funding related to the Our Place Programme: Getting Going £10,000, Going Further £7,000 and Breaking New Ground £13,000.
  - b) Each application required Budget headings for the spend determined at a time when the expectations of the programme were far from clear.
  - c) Although the programme was delivered on behalf of the Department for Communities and Local Government by Locality, the funding was administered by the Community Development Foundation (CDF).
  - d) The sum of £1,000 was withheld in respect of each element, payable on successful completion of the programme: consequently the actual receipt during the 2014/15 financial year was £27,000.
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**2)    END OF GRANT REPORT**

- a) As with most funding organisations an end of grant report was required detailing the application of the funding and that was submitted on Friday 8 May.
  - b) CDF's approach required both applications and reporting to be entirely on line. Curiously, the online form for the end of grant report only allowed either 150 or 255 characters in response to each request for information about the activities the funding made possible and comments about the programme.
  - c) The actual financial reporting was through a downloadable form that, after completion needed to be scanned and attached along with copies of any invoices in excess of £1,000.
  - d) For the purposes of this form, CDF asked that all three funded elements be combined and that the budget headings used for it were as close as possible to those used in the various applications.
  - e) A copy of the resultant Report is attached for Members' information.
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**3)    RECOMMENDATION**

Members are recommended to note the contents of this Report and its attachment.

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### 3. Financial Information

Please tell us about the money from your Yr 2 Our Place grant(s) **only**. (This includes Getting Going, Going Further and Breaking New Ground - if applicable)

Please record your actual expenditure for this reporting period. These budget headings should match broadly the budget activities you provided in your application.

**Organisation Name: Ventnor Town Council**

ID No.:

[illegible]

Amount of grant received to date (if applicable)	Total grant spent to date
£27,000.00	£30,000.00