



NEW PUBLIC TOILET

TOWN COUNCIL MEETING

REPORT 69/20

14 SEPTEMBER 2020

The purpose of this Report is to provide Members with an update on progress with the project to install a new Public toilet in the Central Car Park.

No. DETAILS

1) BACKGROUND

- a) Minute 95/19 of the Town Council's meeting of 12 August 2019 it was agreed to: authorise its Clerk, advised by the Assets and Services Working Group, to initiate the following initial stages of the project:
 - i) discussions with the Isle of Wight Council about the arrangements for the installation of a disability friendly Public Toilet in the Central Car Park;
 - ii) the development of related plans and drawings required for an application for planning permission with costs to be recovered from the funding arrangements for the project; and
 - iii) the preparation of tender documentation.
- b) In Minute 121/19 of the meeting of 11 November 2019 it agreed to:
 - i) explore best value for the town;
 - ii) inform healthmatic that no further input is required from them at this time;
 - iii) commission new detailed drawings and submit a planning application; and
 - iv) develop and deploy a formal tender process.
- c) In Minute 7/20 of its meeting of 13 January 2020 the Town Council resolved to:
 - i) agree the detailed drawings as tabled and approve their inclusion as the basis of the required submission for Planning Permission ;
 - ii) commission Andrew Hitt to prepare the documentation for a tender process to be prepared and operated by the Assets and Services Working Group.
- d) By Minute 16/20 of its meeting of 10 February 2020 the Town Council resolved to
 - i) formally agree the Tender Process as set out in section 3) of this Report; and
 - ii) authorise the Mayor and Clerk to negotiate a more appropriate rent for the land area agreed for the installation of the new public toilet.

2) PROGRESS TO DATE

- a) Planning permission for the development was applied for on 31 January and approval was granted on 27 March.
- b) Following approval an application for Building Regulations approval was applied for and although the response was delayed as a consequence of the pandemic, formal approval was received on 21 August.
- c) On the advice of the Town Council's Architect for this project, Andrew Hitt, a Quantity Surveyor has been commissioned to complete the detailed specification of works necessary as the basis of the Joint Contracts Tribunal (JCT) Minor Building Works Contract.
- d) Once that work is completed, the agreed tender process will be implemented.