



# MEMBER TRAINING

TOWN COUNCIL MEETING

11 JULY 2011

The purpose of this report is to recommend the acceptance of and agree arrangements for a customised in-house training programme for recently elected and co-opted Members.

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**No.    DETAIL**

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**1)    BACKGROUND**

- a) Given the relatively limited experience of local government of Members who have joined the Town Council recently, there is a strong case for related training.
  - b) Standing Orders require Members to have training in the Code of Conduct within six months of their election/appointment.
  - c) Sue Chilton was the Isle of Wight Council's lead officer for the development and delivery of town and parish councillor training. She now operates as an independent training consultant under the banner of [Parish Solutions](#).
  - d) Following consultation with the Mayor and Deputy Mayor I have been in touch with Sue Chilton about the possibility of delivering a programme as short as possible given the other commitments of Members but sufficient to ensure an effective understanding of areas including the Code of Conduct, Roles and Responsibilities and local government structures and processes.
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**2)    PROPOSAL**

- a) Sue Chilton is very willing to develop and deliver such a short training course in the Town Council's offices in the very near future: which is clearly when it would be most useful.
  - b) We have agreed on three 2-hour sessions to take place as close together as Members can accommodate in order to benefit from the cumulative effect.
  - c) Her charge for the complete course will be £300.
  - d) She is free to start from 25 July.
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**3)    RECOMMENDATION**

Members are recommended to approve the above proposal and identify the preferred day/time slots for its delivery.

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