

TOWN COUNCIL MEETING

REPORT 24/14

14 APRIL 2014

The purpose of this Report is to provide Members with information on end of March balances, payments made during March and expenditure to 31 March in relation to budget heads for the now completed financial year 2013/14.

No. DETAIL

I) BALANCES

- a) At 31 March 2013 the Town Council's funds totalled £58,823.
- b) During March a total of £16,472 was paid out and £3,003 received.
- c) At 31 March the Town Council was also holding a total of £51,050 on behalf of the group working to retain the Methodist Church as a venue for the Boxing Club.
- d) The Reconciliation of the Bank Accounts to 31 March has been completed.

2) RECEIPTS & PAYMENTS DURING MARCH

- a) The list of payments made during March is attached to this report for Members' information and comment.
- b) The income includes the £3,000 Getting Started Grant for the Our Place! programme.

3) YEAR TO DATE

- a) Also attached is the year-to-date expenditure report this month showing variances against the year to date budget.
- b) The bottom line shows a year-to-date underspend against budget at 31 March of £14,403.

4) GRANT INCOME

- a) For the record, the staff team have been successful during the year in securing additional income from grants in a total of £123,100, as follows:
 - o Southern Housing Group: £9,000
 - o Coastal Communities Fund: £95,000
 - o Beach Safety Project: £6,250
 - o Awards for All: £9,850
 - o Our Place!: £3,000
- b) Only £16,200 of this amount was actually spent in 2013/14 with the rest due to be spent in this current year.



Payments against budget report for financial year 2013/14

Staff salaries and wages	ements		dget	Actual to	Variance
Salaries and Wages Sub total 46,236 42,383 44,087 1,77	Liements	Full year	rear to	date	to date
Overheads Office stationery 1,000 917 1,449 - 55 Office equipment 500 500 523 - 2292 2,075 2 Postages 50 46 0 - 4 - 4 - 4 - 4 - 4 - 5 - 46 0 - 4 - 4 - 5 - 46 0 - 4 - 4 - 5 - 46 0 - 4 - 4 - 4 - 4 - 6 0 - 4 - 4 - 6 0 - 4 - 4 - 1 - 5 - 2 - 2075 2 - 290 - 2075 2 - 290 - 2075 2 - 290 - 2075 2 - 208 - 208 - 208 - 3 -	Staff salaries and wages	46,236	42,383	44,087	- 1,704
Office stationery 1,000 917 1,449 - 5 Office equipment 500 500 523 - 3 Photocopier costs 2,500 2,292 2,075 2 Postages 50 46 0 - 6 Affiliation Fees 1,000 1,000 1,812 - 8 Insurance 3,400 3,400 3,164 2 Telecomms 3,600 3,300 2,962 3 Audit Fee 1,050 1,050 710 3 Bank Charges 100 92 190 - 9 NewSletter and Website 1,300 1,300 1,258 - 9 Legal & Professional Fees 6,000 6,000 3,069 2,9 Elections 250 250 360 - 1 Member training 500 500 - 5 50 Winter Gardens 1,600 1,475 1,660 - 1 Office & Room rent 5,400 4,950 4,976	Salaries and Wages Sub total	46,236	42,383	44,087	- 1,704
Office equipment 500 500 523 - Photocopier costs 2,500 2,292 2,075 2 Postages 50 46 0 - Affiliation Fees 1,000 1,000 1,812 - Insurance 3,400 3,400 3,164 2 Telecomms 3,600 3,300 2,962 3 Audit Fee 1,050 1,050 710 3 Bank Charges 100 92 190 - Newsletter and Website 1,300 1,300 1,258	Overheads		- -		
Photocopier costs 2,500 2,292 2,075 2 Postages 50 46 0 0 Affiliation Fees 1,000 1,000 1,812 - 8 Insurance 3,400 3,400 3,164 2 Telecomms 3,600 3,300 2,962 3 Addit Fee 1,050 1,050 710 3 Bank Charges 100 92 190 - 1 Newsletter and Website 1,300 1,300 1,258 - 1 Legal & Professional Fees 6,000 6,000 3,069 2,9 Elections 250 250 360 - 1 Member training 500 500 - 5 Minter Gardens 1,600 1,475 1,660 - 1 Office & Room rent 5,400 4,950 4,976 - Miscellaneous 1,800 1,650 2,360 - 7 Overheads Sub total 30,050 28,721 26,567 2,1 Infrastructure Public Seats 1,600 1,200 3,151 - 1,9 Motifs Electricity 500 500 - 5 Town Clocks 500 500 225 2 Town Clocks 500 500 225 2 Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 Spring Hill Gardens 5,000 5,000 5,000 Sea Breeze Park 750 750 1,112 - 3 Mary Memorial 6,300 - 5 Outfit 1,000 750 5,68 1 Infrastructure Sub total 18,500 1,500 - 1,70 Projects 750 750 1,500 - 1,50 Gateway Project 1,500 1,833 1,744 1,50 Growing Spaces 750 750 1,50 - 1,50 Dogs 2,000 1,833 1,744 1,50 Coastal Centre 2,000 2,000 1,973 18,890 1,50 Projects Sub total 66,600 62,250 54,155 8,00 Projects Sub total 1,500 1,500 1,500 1	Office stationery	1,000	917	1,449	- 533
Postages	Office equipment	500	500	523	- 23
Affiliation Fees	hotocopier costs	2,500	2,292	2,075	217
Insurance	Postages	50	46	0	45
Telecomms	Affiliation Fees	1,000	1,000	1,812	- 812
Audit Fee 1,050 1,050 710 3 Bank Charges 100 92 190 - 1 Newsletter and Website 1,300 1,300 1,258 - <td< td=""><td>nsurance</td><td>3,400</td><td>3,400</td><td>3,164</td><td>236</td></td<>	nsurance	3,400	3,400	3,164	236
Bank Charges	「elecomms	3,600	3,300	2,962	338
Newsletter and Website	Audit Fee	1,050	1,050	710	340
Legal & Professional Fees 6,000 6,000 3,069 2,9 Elections 250 250 360 - Member training 500 500 - 50 Winter Gardens 1,600 1,475 1,660 - 1 Office & Room rent 5,400 4,950 4,976 - - Miscellaneous 1,800 1,650 2,360 - 7 Overheads Sub total 30,050 28,721 26,567 2,1 Infrastructure Infrastructure Public Seats 1,600 1,200 3,151 1,9 Motifs Electricity 500 500 500 - 5 5 Motifs Electricity 500 500 225 22 2 7 Town Clocks 500 500 500 225 2 2 2 2 Town Decorations 750 750 1,112 3 3 3 6 6 0 6	Bank Charges	100	92	190	- 98
Elections	Newsletter and Website	1,300	1,300	1,258	42
Member training 500 500 - 55 Winter Gardens 1,600 1,475 1,660 - 1 Office & Room rent 5,400 4,950 4,976 - - Miscellaneous 1,800 1,650 2,360 - 7 Overheads Sub total 30,050 28,721 26,567 2,1 Infrastructure Public Seats 1,600 1,200 3,151 - 1,9 Motifs Electricity 500 500 - 5 5 5 5 225 2 3 3	egal & Professional Fees	6,000	6,000	3,069	2,932
Winter Gardens 1,600 1,475 1,660 - 1 Office & Room rent 5,400 4,950 4,976 - Miscellaneous 1,800 1,650 2,360 - 7 Overheads Sub total 30,050 28,721 26,567 2,1 Infrastructure Public Seats 1,600 1,200 3,151 - 1,9 Motifs Electricity 500 500 - 5 5 7 50 225 2 2 2 7 7 7 1,112 - 3 3 1,121 - 3 3 1,121 - 3 3 1 - 1,9 4 4 9 2 2 2 1 1,00 3 1 1,9 4 3 1 1,9 4 3 6 2 1 1 3 4 2 2 1 1 3 4 2 2 2 2 2	Elections	250	250	360	- 110
Office & Room rent 5,400 4,950 4,976 - Miscellaneous 1,800 1,650 2,360 - 7 Overheads Sub total 30,050 28,721 26,567 2,1 Infrastructure Public Seats 1,600 1,200 3,151 - 1,9 Motifs Electricity 500 500 - 5 5 5 Town Clocks 500 500 225 2 2 2 Town Decorations 750 750 1,112 - 3 6 600 600 600 600 500	Member training	500	500	-	500
Miscellaneous 1,800 1,650 2,360 - 77 Overheads Sub total 30,050 28,721 26,567 2,11 Infrastructure Public Seats 1,600 1,200 3,151 - 1,99 Motifs Electricity 500 500 - 50 Town Clocks 500 500 225 2 Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 600 Spring Hill Gardens 500 500 500 500 Sea Breeze Park 750 750 - 7 7 Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,7 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 - - Outfit 1,000 750 568 1 Infrastructure Sub total	Winter Gardens	1,600	1,475	1,660	- 185
Overheads Sub total 30,050 28,721 26,567 2,1 Infrastructure Public Seats 1,600 1,200 3,151 - 1,99 Motifs Electricity 500 500 - 5 5 Town Clocks 500 500 225 2 Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 Spring Hill Gardens 500 500 500 Sea Breeze Park 750 750 - 7 Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,7 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 - - Outfit 1,000 750 568 1 Infrastructure Sub total 18,500 10,300 12,442 - 2,1 Projects 6,250 6,250 7,430	Office & Room rent	5,400	4,950	4,976	- 26
Infrastructure	Viscellaneous	1,800	1,650	2,360	- 710
Public Seats 1,600 1,200 3,151 - 1,99 Motifs Electricity 500 500 - 5 Town Clocks 500 500 225 2 Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 600 Spring Hill Gardens 500 500 500 500 Sea Breeze Park 750 750 - 7 7 Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,7 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 Outfit 1,000 750 568 1 Infrastructure Sub total 18,500 10,300 12,442 - 2,1 Projects 6,250 6,250 7,430 - 1,1 Paddling Pool 4,000 4,000 3,1	Overheads Sub total	30,050	28,721	26,567	2,154
Motifs Electricity 500 500 - 55 Town Clocks 500 500 225 2 Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 500 <td>Infrastructure</td> <td></td> <td></td> <td></td> <td></td>	Infrastructure				
Town Clocks 500 500 225 2 Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 500 7.7	Public Seats	1,600	1,200	3,151	- 1,951
Town Decorations 750 750 1,112 - 3 Metrological Honorarium 600 600 600 600 Spring Hill Gardens 500 500 500 500 Sea Breeze Park 750 750 - 7 Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,77 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 - <	Motifs Electricity	500	500	-	500
Metrological Honorarium 600 600 600 Spring Hill Gardens 500 500 500 Sea Breeze Park 750 750 - Putting Green Kiosk Costs 1,000 1,000 2,769 - Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - War Memorial 6,300 - - - Outfit 1,000 750 568 1 Infrastructure Sub total 18,500 10,300 12,442 - 2,1 Projects First Aid Project 6,250 6,250 7,430 - 1,1 - Paddling Pool 4,000 4,000 3,121 8 - - - 1,5 Healthy Eating 1,500 1,500 - 1,5 - - 7 Growing Spaces 750 750 - 7 - 7 Dogs 2	Town Clocks	500	500	225	275
Spring Hill Gardens 500 500 500 Sea Breeze Park 750 750 - 77 Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,77 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 -	Town Decorations	750	750	1,112	- 362
Spring Hill Gardens 500 500 500 Sea Breeze Park 750 750 - 77 Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,77 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 -	Metrological Honorarium	600	600	600	-
Putting Green Kiosk Costs 1,000 1,000 2,769 - 1,7 Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - War Memorial 6,300 - - - Outfit 1,000 750 568 1 Infrastructure Sub total 18,500 10,300 12,442 - 2,1 Projects - 6,250 6,250 7,430 - 1,1 2,1		500	500	500	-
Green Ventnor 4,000 3,000 2,383 6 Shore Road Toilets 1,000 750 1,133 - War Memorial 6,300 - - Outfit 1,000 750 568 1 Infrastructure Sub total 18,500 10,300 12,442 - 2,1 Projects First Aid Project 6,250 6,250 7,430 - 1,1 Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,50 Healthy Eating 1,500 1,500 - 1,5 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 1 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub	Sea Breeze Park	750	750	=	750
Shore Road Toilets 1,000 750 1,133 - 3 War Memorial 6,300 - - - - Outfit 1,000 750 568 1 Infrastructure Sub total 18,500 10,300 12,442 - 2,1 Projects - 6,250 6,250 7,430 - 1,1 3 - 1,2 - 1,2 - - 1,1 - - 1,1 - - - - 1,1 -	Putting Green Kiosk Costs	1,000	1,000	2,769	- 1,769
War Memorial 6,300 - - Outfit 1,000 750 568 13 Infrastructure Sub total 18,500 10,300 12,442 - 2,1a Projects First Aid Project 6,250 6,250 7,430 - 1,1a Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,56 Healthy Eating 1,500 1,500 - 1,56 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 3 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00				2,383	617
War Memorial 6,300 - - Outfit 1,000 750 568 18 Infrastructure Sub total 18,500 10,300 12,442 - 2,14 Projects - 6,250 6,250 7,430 - 1,12 Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,50 Healthy Eating 1,500 1,500 - 1,50 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 2 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	Shore Road Toilets	1,000	750	1,133	- 383
Outfit 1,000 750 568 13 Infrastructure Sub total 18,500 10,300 12,442 - 2,14 Projects First Aid Project 6,250 6,250 7,430 - 1,14 Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,5 Healthy Eating 1,500 1,500 - 1,5 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 3 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00			-	-	-
Projects First Aid Project 6,250 6,250 7,430 - 1,1 Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,5 Healthy Eating 1,500 1,500 - 1,5 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 2 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00		1,000	750	568	182
First Aid Project 6,250 7,430 - 1,11 Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,50 Healthy Eating 1,500 1,500 - 1,50 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 2 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	Infrastructure Sub total	18,500	10,300	12,442	- 2,142
Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,5 Healthy Eating 1,500 1,500 - 1,5 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 2 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,0	Projects				
Paddling Pool 4,000 4,000 3,121 8 Gateway Project 1,500 1,500 - 1,50 Healthy Eating 1,500 1,500 - 1,50 Growing Spaces 750 750 - 7 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 3 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	irst Aid Project	6,250	6,250	7,430	- 1,180
Healthy Eating 1,500 1,500 - 1,50 Growing Spaces 750 750 - 75 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 3 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	Paddling Pool		4,000	3,121	879
Growing Spaces 750 750 - 750 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 2 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	Gateway Project	1,500	1,500	-	1,500
Growing Spaces 750 750 - 750 Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 2 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00				-	1,500
Dogs 2,000 1,833 1,744 9 Coastal Centre 2,000 2,000 1,973 3 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	, ,			-	750
Coastal Centre 2,000 2,000 1,973 Warmer Ventnor Project 5,000 5,000 2,595 2,44 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	- ·			1,744	90
Warmer Ventnor Project 5,000 5,000 2,595 2,40 Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 90 Projects Sub total 66,000 62,250 54,155 8,00				1,973	27
Economic Development Project 21,500 19,708 18,492 1,2 Community Development Project 21,500 19,708 18,800 90 Projects Sub total 66,000 62,250 54,155 8,00					2,405
Community Development Project 21,500 19,708 18,800 9 Projects Sub total 66,000 62,250 54,155 8,00	j				1,216
Projects Sub total 66,000 62,250 54,155 8,0	·				909
					8,095
-, 0,000	Contingency	8,000	8,000	-	8,000
				137,250	14,403