TOWN COUNCIL MEETING

REPORT 85/20

9 NOVEMBER 2020

The purpose of this Report is to provide Members with information on end of October balances, payments made during October and receipts and payments during the first seven months of the 2020/21 financial year compared with the Precept Budget.

No. DETAIL

I) BALANCES

- a) At 31 October 2020 the balance of the Town Council's funds was £313,130.
- b) The Reconciliation of the Town Council's Bank Accounts to 31 October 2020 has been completed.

2) PAYMENTS DURING OCTOBER

- a) The list of payments made during October totalled £34,674, of which £5,289 was attributable to the Salisbury Gardens' account.
- b) The full list of payments in the month is attached to this report for Members' information.

3) RECEIPTS

- a) Receipts during October totalled £22,655 of which £15,097 was the total of Salisbury Gardens' rent for the month.
- b) The receipts included £10,080 (£8,400 plus VAT) from the use of Salisbury Gardens for filming.

4) YEAR TO DATE VARIANCES

- a) The list of payments and receipts against Precept budget lines for the first seven months of the financial year is attached to this Report for Members' information.
- b) Payments in the period were £28,451 under Budget and receipts over the month were £7,719 higher than Budget.

Author: Town Clerk
Agenda item 4



Year to date payments and receipts against Budget 2020/21 @31 October

Staff salaries Salaries Sub total Overheads Office stationery Office equipment Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous Overheads Sub total	82,409 82,409 82,409 600 250 3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000 4,000	350 48,072 48,072 350 188 2,250 625 7,500 550 1,700 292 625 500 100 933	332 1,529 1,256 734 7,476 1,451 1,340 187 668	18 - 1,341 - 994 - 109 24 - 901 360 105 - 43	Bud Full year -	year to date	Act Year to date	Variance
Staff salaries Salaries Sub total Overheads Office stationery Office equipment Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	82,409 82,409 82,409 600 250 3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000 4,000	48,072 48,072 350 188 2,250 625 7,500 550 1,700 292 625 500 100	51,474 51,474 332 1,529 1,256 734 7,476 1,451 1,340 187	- 3,402 - 3,402 - 18 - 1,341 - 994 - 109 24 - 901 360 105	Full year -		· ·	- - - - - -
Overheads Office stationery Office equipment Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	82,409 600 250 3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000 4,000	350 188 2,250 625 7,500 550 1,700 292 625 500	332 1,529 1,256 734 7,476 1,451 1,340 187	- 3,402 - 1,341 - 994 - 109 - 24 - 901 - 360 - 105	-	-	-	
Overheads Office stationery Office equipment Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	600 250 3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000	350 188 2,250 625 7,500 550 1,700 292 625 500	332 1,529 1,256 734 7,476 1,451 1,340 187	18 - 1,341 - 994 - 109 - 24 - 901 - 360 - 105	-	-	-	-
Office stationery Office equipment Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	250 3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000 4,000	188 2,250 625 7,500 550 1,700 292 625 500 100	1,529 1,256 734 7,476 1,451 1,340 187	- 1,341 994 - 109 24 - 901 360 105	-	-		
Office equipment Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	250 3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000 4,000	188 2,250 625 7,500 550 1,700 292 625 500 100	1,529 1,256 734 7,476 1,451 1,340 187	- 1,341 994 - 109 24 - 901 360 105	-	-		- - - -
Photocopier costs Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	3,000 1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000	2,250 625 7,500 550 1,700 292 625 500	1,256 734 7,476 1,451 1,340 187	994 - 109 - 24 - 901 - 360 - 105	-	-		- - - -
Affiliation Fees Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	1,250 7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000	625 7,500 550 1,700 292 625 500	734 7,476 1,451 1,340 187	- 109 24 - 901 360 105	-	-		- - -
Insurance Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	7,500 1,100 1,700 500 1,250 1,000 200 1,600 4,000	7,500 550 1,700 292 625 500 100	7,476 1,451 1,340 187	24 - 901 360 105	-	-		- - -
Telecomms Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	1,100 1,700 500 1,250 1,000 200 1,600 4,000	550 1,700 292 625 500 100	1,451 1,340 187	- 901 360 105	-	-		-
Audit Fee Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	1,700 500 1,250 1,000 200 1,600 4,000	1,700 292 625 500 100	1,340 187	360 105	-	-		-
Bank Charges Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	500 1,250 1,000 200 1,600 4,000	292 625 500 100	187	105				
Newsletter and Website Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	1,250 1,000 200 1,600 4,000 4,000	625 500 100						-
Legal & Professional Fees Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	1,000 200 1,600 4,000 4,000	500 100	668	_ /13				-
Member Training Cleaning Maintenance Van Office + Room Rent Miscellaneous	200 1,600 4,000 4,000	100	-	7.5				-
Cleaning Maintenance Van Office + Room Rent Miscellaneous	1,600 4,000 4,000		•	500				-
Maintenance Van Office + Room Rent Miscellaneous	4,000 4,000	933	-	100				-
Van Office + Room Rent Miscellaneous	4,000		958	- 25				-
Office + Room Rent Miscellaneous		2,333	1,997	337				-
Miscellaneous	40.750	2,333	1,968	366				
Miscellaneous	10,750	6,271	6,195	76				-
	2,500	1,458	1,451	8				_
overneads sub-total	41,200	28,008	27,539	469	-	_	-	-
Infrastructure	71,200	20,000	27,333	703				
Town Clocks	100	50	_	50				_
Metrological Honorarium	600	600	_	600				_
Spring Hill Gardens	1,900	1,317	1,845	- 528				_
Cascade water supply	500	500		500				
Putting Green Kiosk Costs	-	-	56	- 56	3,500	3,500	_	
Green Ventnor	1,000	500	90	410	5,555	0,000		_
Public Toilets	40,000	23,333	24,259	- 926				-
Paddling Pool	5,500	5,500	2,225	3,275				-
Outfit	750	750	92	659				-
Sea breeze Park	750	750	-	750				-
Grounds Maintenance	26,965	15,730	15,904	- 175				-
Ventnor Library	18,000		1,183	- 1,183				-
Ventnor Central	2,500	1,250	2,689	- 1,439	-	-	-	-
Beach Cleaning	6,500	6,500	5,775	725	1,730	1,730	1,730	-
Car Parks	20,069	10,035	7,983	2,052	20,069	11,668	10,764	- 904
Infrastructure Sub total	125,134	66,814	62,101	4,713	25,299	16,898	12,494	- 904
Projects Sub total			•					
Beach Safety	8,000	8,000	7,143	857				-
No 31 Bus	9,360	5,460	3,278	2,182	6,560	3,280	1,135	- 2,145
Ventnor Flags	3,000	-	-, -	-	-,	-,	,	, -
Warmer Ventnor Project	2,500	1,458	- 810	2,268				-
Strategic Development	26,000	15,167	15,334	- 167				-
Community Development	35,000	20,417	22,839	- 2,423				-
Youth Service	27,500	16,042	5,122	10,920	5,000	-		-
Boniface Fields	7,500	4,375	3,203	1,172	10,000	833	3,371	2,538
Family Voice	3,000	2,000	-	2,000	·		·	
Ventnor Park	31,000	-	70	- 70	2,500	-		-
Salisbury Gardens	53,422	31,163	29,036	2,127	68,875	34,438	42,668	8,230
New Public Toilet	9,035	-	1,845	- 1,845	·	·	·	-
Town Centre Improvements	5,000	5,000	_	5,000				
Projects Sub total	220,317	109,081	87,059	22,022	92,935	38,551	47,174	8,623
Contingency	12,000	6,000	1,352	4,648				-
Total	481,060	257,976	229,524	28,451	118,234	55,449	59,668	7,719