



# BANK ACCOUNT SIGNATORIES

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TOWN COUNCIL MEETING

REPORT 17/17

13 MARCH 2017

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The purpose of this paper is to ask Members to agree an additional signatory to the Town Council's Bank Accounts with HSBC.

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**No.    DETAIL**

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**1)    BACKGROUND**

- a) The currently authorised Member signatories are Councillors Steve Stubbings, Harry Rees, Jason Mack, and James Toogood the first two of which will not be Members of the Town Council after 4 May.
  - b) The Town Council's Financial Regulations require cheques to be signed by two Members and the Town Clerk.
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**2)    PROPOSAL**

- a) In view of the time taken to process changes in signatories, it is prudent to initiate that process now and to add a third.
  - b) The staff propose that, with her agreement, Councillor Leigh Geddes be added to the list of authorised signatories on the Town Council's HSBC Bank Accounts.
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**3)    RECOMMENDATION**

The Town Council is recommended to add Councillor Leigh Geddes to its authorised signatories on its HSBC Bank Accounts.

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