



ANNUAL MEETING DATES

TOWN COUNCIL MEETING

REPORT 29/15

9 MARCH 2015

The purpose of this report is to ask Members to agree arrangements for the Annual Town Council Meeting and the Annual Town Meeting for 2015 and to agree venues for the remaining Town Council meetings of 2015/16.

No. DETAIL

1) BACKGROUND

- a) Town Councils are required by statute to hold their Annual Meeting during the month of May.
 - b) The Town Council also has a statutory responsibility to make the arrangements for an Annual Town Meeting that must be held between 1 March and 1 June.
 - c) As the Annual Town Council Meeting is normally short, given the limited business conducted at it, it has become established practice for Ventnor Town Council to convene the Annual Town Meeting on the same day as the Annual Town Council Meeting and immediately following the conclusion of it.
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2) ANNUAL MEETINGS: ARRANGEMENTS

- a) The Town Council is recommended to follow the pattern of last year's arrangements for these two meetings with the Annual Town Council Meeting being held on Monday 11 May 2015 at 6pm immediately followed at its conclusion by the Annual Town Meeting.
 - b) The Town Council is correspondingly recommended to reset the date for its routine May meeting to Monday 18 May 2016 at the usual start time of 7pm.
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3) MEETING VENUES

- a) All routine Town Council Meetings have been held at St Margaret's Hall since July 2013.
 - b) The arrangements for the special Meeting of 23 February took place in the new Green Room facilities of Salisbury Gardens.
 - c) Members are asked to agree the pattern of meeting venues for the financial year 2015/16.
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