



# ANNUAL MEETING DATES

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TOWN COUNCIL MEETING

REPORT 30/14

14 APRIL 2014

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The purpose of this report is to ask Members to agree arrangements for the Annual Town Council Meeting and the Annual Town Meeting for 2014

**No. DETAIL**

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**1) BACKGROUND**

- a) Town Councils are required by statute to hold their Annual Meeting during the month of May.
  - b) The Town Council also has a statutory responsibility to make the arrangements for an Annual Town Meeting that must be held between 1 March and 1 June.
  - c) As the Annual Town Council Meeting is normally short, given the limited business conducted at it, it has become established practice for Ventnor Town Council to convene the Annual Town Meeting on the same day as the Annual Town Council Meeting and immediately following the conclusion of it.
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**2) RECOMMENDATIONS**

- a) The Town Council is recommended to follow the pattern of last year's arrangements for these two meetings with the Annual Town Council Meeting being held on Monday 12 May at 6pm immediately followed at its conclusion by the Annual Town Meeting.
  - b) The Town Council is correspondingly recommended to reset the date for its routine May meeting to Monday 19 May 2014 at the usual start time of 7pm.
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