



AGENDA NOTES

TOWN COUNCIL MEETING

9 JANUARY 2012

The purpose of these Notes is to provide some of the background to the main Agenda items as numbered in its left hand column and an indication of who will lead on them.

| ITEM | SUBJECT |
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| 3 | CO-OPTION OF TOWN COUNCILLOR A recommendation from the informal meeting of Friday 9 January will be considered by the Town Council. |
| 5 | FINANCE REPORT The usual report will be circulated with the papers for this meeting and be available on the web site from Friday morning. |
| 6 | TOWN CLERKS' REPORT This will be the usual update on work the Town Clerks are currently progressing. It will be available on the Town Council's web site from Friday. |
| 7 | REFUSE COLLECTION Councillor Debby Robinson will introduce this item, explaining the circumstances that required action during the seasonal break and discussing the potential impact of the changes in refuse collection arrangements being introduced at the end of February. |
| 8 | SIGNAGE Councillor David George will introduce this item with a view to identifying changes to and improvements of the signage arrangements within the town. |
| 9 | THE HIGH STREET Councillor Debby Robson will share her summary of the recently published <i>The Portas Review: an independent review into the future of our High Streets</i> . |
| 10 | COMMUNITY ENGAGEMENT A report setting out the arrangements for the initial round of meetings will be included in the papers for the meeting. |
| 12 | STAFFING COMMITTEE RECOMMENDATIONS This item will be considered in private session as it deals with the future staffing requirements of the Town Council including details of individual contracts of employment. |