



PLANNING COMMITTEE VACANCY

TOWN COUNCIL MEETING

REPORT 3/22

10 JANUARY 2022

The purpose of this Report is to ask the Town Council to appoint one of its Members to a vacancy that has occurred on its Planning Committee.

No. DETAILS.

1) BACKGROUND

- a) The Planning Committee's Terms of Reference require that it has five of more Members appointed by the Town Council and that the quorum for its meetings will be three.
 - b) Four Members were appointed to the Planning Committee at the Annual Town Council Meeting: Councillors Julie Hutchison, James Toogood, Phil Warren and Steph Toogood.
 - c) Minute 62/12 of the Town Council meeting of 21 June 2021 added Councillor John Watkins and appointed Councillor Phil Warren as the Committee's Chair.
 - d) Councillor Julie Hutchinson has informed the Clerks of her resignation from the Committee and, consequently, a vacancy exists.
-

2) RECOMMENDATION

The Town Council is recommended to appoint one of its Members to join its Planning Committee.
